



**NOTICE OF MEETING
SUSTAINABLE FOOD POLICY BOARD
EXECUTIVE COMMITTEE
TUESDAY, FEBRUARY 19, 2013 AT 12:30PM
CITY HALL, BOARDS & COMMISSION ROOM, FIRST FLOOR
301 W. SECOND STREET
AUSTIN, TEXAS, 78701**



AGENDA

CALL TO ORDER

1. CITIZEN COMMUNICATION

Each speaker signed up prior to the meeting being called to order will be called in order of sign-up and will be allowed three minutes to speak about items not posted on the agenda

2. APPROVAL OF MINUTES OF JANUARY 22, 2013 MEETING

3. DISCUSS AND TAKE APPROPRIATE ACTION

A. Board Recommendations Follow-up

1. Supplemental Nutrition Assistance Program and Central Texas Food Assistance Program Outreach and Incentives
2. Economic Analysis Study
3. Healthy, Local, Sustainable Food in City/County Venues
4. Distribution & Processing of Local Meats

B. Community Engagement

1. Working Group Outreach Guidelines/Process
2. Data and Information Monitoring/Collection/Distribution

C. Working Group Briefings and Recommendations

Food Security

Community Health Assessment/ Community Health Improvement Plan (CHA/CHIP) presentation

D. Sustainable Food Policy Board Infrastructure and Protocol

1. Board Work Plan Process and Timing
2. Annual Report Publication – Community Speaking Tracking
3. Bylaws Language and Terms Definitions
4. Board Member Appointments

4. ANNOUNCEMENTS [5MINUTES]

A. Community Happenings

1. UT Health Science Center Nutrition Class Presentation – February 19th
2. City of Austin Food Summit - TBA

The City of Austin is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least four (4) days before the meeting date. Please call Robert Kingham, at the City's Health and Human Services Department, at (512) 972-6469 for additional information; TTY users route through Relay Texas at 711.

For more information about the Sustainable Food Policy Board, please contact Robert Kingham at (512) 972-6469.

5. DISCUSS AND TAKE APPROPRIATE ACTION ON FUTURE SFPB AGENDA ITEMS

A. February 25th Meeting

PRESENTATION – TRAVIS COUNTY RELATED ACTIVITIES /PROGRAMS/WORK PLANS

1. Board Recommendations Follow-Up
 - a. Supplemental Nutrition Assistance Program and Central Texas Food Assistance Program Outreach and Incentives
 - b. Healthy, Local, Sustainable Food in City/County Venues
 - c. Distribution & Processing of Local Meats
2. Community Engagement
 - a. Working Group Outreach Guidelines/Process
 - b. Data and Information Monitoring/Collection/Distribution
3. Working Group Briefing and Recommendations
4. Sustainable Food Policy Board Infrastructure and Protocol
 - a. Board Work Plan
 - b. Annual Report Publication – Community Speaking Tracking
 - c. Board Member Appointments

6. FUTURE AGENDA ITEMS [5 MINUTES]

- A. Board Recommendations Follow-up
 1. City Urban Agriculture Exemption – March/April
 2. Economic Analysis – March/April
 3. Food Recovery
- B. Community Engagement
- C. Sustainable Food Policy Board Infrastructure
- D. Working Group Briefing
 - Distribution & Processing of Local Meats - March

ADJOURNMENT

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