

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	21948	Agenda Number	24.
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Meeting Date:	February 28, 2013
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Department:	Purchasing
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### Subject

Authorize award and execution of a 36-month requirements service contract with ZIRMED INC., to provide web-based billing and clearinghouse services for the Emergency Medical Services Department in an estimated amount not to exceed \$96,973, with three 12-month extension options in an estimated amount not to exceed \$38,994 for the first extension option, \$42,894 for the second extension option, and \$47,183 for the third extension option, for a total estimated contract amount not to exceed \$226,044.

### Amount and Source of Funding

Funding in the amount of \$15,923 is available in the Fiscal Year 2012-2013 Operating Budget of the Emergency Medical Services Department. Funding for the remaining 29 months of the original contract period and extension options is contingent upon available funding in future budgets.

### Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Sole responsive bid received.
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Prior Council Action:	
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For More Information:	Colleen Athey, Senior Buyer, 974-2938
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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### Additional Backup Information

This contract will provide web-based billing clearinghouse services for Austin-Travis County EMS (ATCEMS). Under this contract, ATCEMS Billing employees will submit invoices for EMS services to Zirmed Inc. in order to obtain data on insurance eligibility for patients who do not provide this information at the time emergency medical services were provided.

In addition, insurance claims will be filed electronically through the clearinghouse. Rejected claims will be analyzed and reported for editing and resubmission, and remittance files for accepted claims will be transmitted to ATCEMS for posting to the billing system.

A cross-functional team from ATCEMS evaluated the bid. The evaluation team consisted of members with experience in varying areas to ensure the bid was thoroughly reviewed.

In order to determine the best-value to the City, evaluation criteria included cost, description of the Vendor's background, demonstration of the web-based application, sample reports, the volume of insurance payor ID's available in the application, and local presence.

MBE /WBE solicited: 6/1

MBE /WBE bid: 0/0

#### **BID TABULATION**

IFB-BV No. CEA0020REBID

MEDICAL BILLING CLEARINGHOUSE SERVICES FOR EMS

(3 line items)

#### **Vendor**

Zirmed Inc.  
Louisville, KY

#### **Total Price**

\$27,297.00

Gateway EDI  
St. Louis, MO

\*

\*Gateway EDI was considered non-responsive since it did not submit the bid sheet as required by the solicitation.

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

#### **PRICE ANALYSIS**

- a. Adequate competition.
- b. One hundred and forty notices were sent, including 6 MBEs and 1 WBE. Two bids were received. The MBEs/WBE did not respond.
- c. This is the first contract of its type; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Sole responsive bid.
- b. The Purchasing Office concurs with the Emergency Medical Services Department's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.