

## **Comprehensive Urban Forest Plan | Timeline | Updated March 12<sup>th</sup>, 2013**

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**1992 | City Code mandates the creation of a Comprehensive Urban Forest Plan for Austin.**

**1992-2011 | Several attempts were made to complete the Comprehensive Urban Forest Plan (CUFP). None result in a final product**

**November 2011 | Staff Brainstorming Session**

- Brainstorming session held for staff from several different City of Austin departments and facilitated by professional City of Austin moderators.

**December 2011 | Two meetings of the Comprehensive Urban Forestry Board (UFB) Working Group**

- Review of an initial outline developed by staff. Revisions made on working group consensus.
- Further revisions to draft outline on working group consensus.

**January 2012 | CUFP UFB Working Group Meeting and Annual Urban Forestry Board Retreat**

- Outline prepared for the Retreat where it was commented on by the full Urban Forestry Board and staff.
  - UFB members and staff participate in 8-hour brainstorming session to characterize ideal urban forest, then challenges and threats in reaching that goal. The Board also further revised the definitions of the Visions Components and Guiding Principles

**April 2012 | Public Meeting**

- The public was invited to review and comment on CUFP Vision Statement, Components, and Guiding Principles. Urban Forest Opinion Poll conducted—900 responses generated

**June 2012 | Two CUFP UFB Working Group Meeting and regular monthly UFB meeting**

- Progress reviewed to date. Consensus reached: 1) adequate public input has been gathered on the outline; 2) 1st draft should be produced by staff.
- The Urban Forestry Board unanimously approves all content to date.
- UFB working group reviews first draft of the plan, provides revisions. Tasks for each member are assigned. Working Group adds a section including “policy elements” that support Vision Statements

**November 2012 | City of Austin Staff Support Added to CUFP Initiative**

- Staff capacity increased for CUFP development
- Plan outline organized into sections
- Revised Plan timeline developed
- CUFP Project Manager (PM) met with PARD PIO and received approval to approach Corporate PIO for assistance with public engagement

**December 2012 | Two CUFP UFB Working Group Meetings and UFB regular monthly meeting**

- Using the Urban Forestry Board’s Retreat results as the ground work for this collaborative process, the working group crafted priority challenges for each of the six vision categories.
- Urban Forestry Board meeting – Dec 19. Review of progress to date.

**January 2013 | UFB Working Group**

- UFB Working Group reviewed Policy Elements

**February 2013 | Project Management & Engagement Planning**

- PM met with UFB chair for planning meeting
- PM and Urban Forester met with COA Corporate Public Information Office (CPIO) to discuss engagement strategy. It was determined that an 'urban forest' education component was needed as an initial step to the engagement.
- PM and Urban Forester had a follow up meeting with CPIO to discuss education campaign
- Temporary staff added to assist with the State of the Urban Forest plan component

**March 2013 | Policy Elements, Internal Engagement**

- 2<sup>nd</sup> UFB Working Group met to review Policy Elements
- Engage internal COA stakeholders – 1<sup>st</sup> meeting

Future Plans

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**April 2013 | Engagement/Education, State of the Urban Forest**

- UFB Working Group to develop engagement strategy prioritization
- CPIO and Urban Forestry work with internal stakeholders to develop education campaign
- Internal working group to review Policy Elements for accuracy and completeness
- Internal working group created for State of the Urban Forest data/GIS

**May 2013 | Engagement/Education, State of the Urban Forest, Departmental Operational Plan**

- UFB Working Group meets on CUFP timeline and engagement strategy, and review plan
- Education campaign is kicked off to the public
- Public engagement kick-off
- Internal working group to review Departmental Operational Plan templates
- Internal State of the Urban forest working group meets

**June 2013 | Engagement/Education, State of the Urban Forest, Departmental Operational Plan**

- UFB Working Group meets on CUFP timeline, engagement strategy, review Plan
- Public Engagement Process results incorporated into working draft of Plan
- Draft in progress
- Interdepartmental Working Group works on parts of the plan as needed/review and comment
- Internal State of the Urban forest working group submits final draft for comment period

**July 2013 | Engagement/Education, State of the Urban Forest, Departmental Operational Plan**

- UFB Working Group meets on CUFP timeline, review Plan
- Draft in progress
- Interdepartmental Working Group works on parts of the plan as needed/review and comment
- Internal State of the Urban forest working group submits Final work product

**August 2013 | Boards and Commissions**

- Plan to be presented to Environmental Board and Parks and Recreation Board for review and recommendations per City Code § 6-3-5 (B)

**September 2013 | Plan to City Council**

- Final plan presented to City Council
- Now the hard work of implementation begins