



**EXECUTIVE COMMITTEE MEETING
Minutes from the December 4, 2012 Executive Meeting**

MINUTES

Meeting Location: 1520 Rutherford Lane, Austin TX

Meeting Called to order at: 6:06 p.m.

Committee Members in attendance: Paul Hassell, Shanika Cornelius, and Justin Irving.

City of Austin Staff in attendance: John Waller

Community members in attendance: 1

Approve Minutes

- Minutes from the Executive meeting held on November 6, 2012 were approved with the following the following corrections: under the heading "Review membership application" change re-application to new member application.

Chair report

- Paul Hassell reviewed the Attendance report and the Membership report. A discussion ensued on the make-up of the Planning Council and the need for consumer representation. Paul Hassell also gave a mentorship update.

Review membership new application

- Shanika Cornelius made a motion to accept Christopher Shaw's new member application for membership. Justin Irving seconded the motion: 3-favor; 0-opposed; motion passed.

Administrative Agent report

- Paul Hassell briefly reviewed the Administrative Agent report. Justin Irving stated that he would like a review of the National meeting that the Administrative Agent staff attended in Washington D.C.

HIV Planning Council Staff report

- John Waller gave an oral staff report. He gave a review of the Conference that staff attended in November. A discussion ensued on how the Affordable Care Act could affect Ryan White services.

Committee Report:

Allocations:

- Paul Hassell stated that during the last Allocations Sub-Committee meeting Dr. Martinez reviewed the outcome of the re-allocation recommendations that were proposed by the Allocations Sub-committee to the full Planning Council.

Evaluations/Quality Management:

- Paul Hassell stated that he gave a presentation on the Client Satisfaction Survey results at the full Planning Council Business meeting.

Comprehensive Plan/Needs Assessment:

- Justin Irving stated that the Comprehensive Planning sub-committee and the Needs Assessment sub-committee met with the Care Strategy sub-committee to discuss issues with the Transportation service category. The sub-committee invited Case Managers from service providers and Gloria Bean presented changes that are being implemented to the Service category.

Hearing no objection the meeting was adjourned at 8:22 p.m.

Approved