

1 **CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**
2 **JOINT POWERS AGREEMENT**

3
4 **STATE OF TEXAS**

§

5
6 **COUNTY OF TRAVIS**

§

§

7
8
9 **THIS AGREEMENT** made this _____ day of _____, 2013, by and between the State of
10 Texas, acting by and through its Executive Director of the Texas Department of Transportation,
11 (hereinafter referred to as the State); the City of Austin (the City); the County of Travis (Travis
12 County); the County of Williamson (Williamson County); the County of Hays (Hays County); and
13 the Capital Metropolitan Transportation Authority (Capital Metro):

14
15 **WITNESSETH**

16
17 **WHEREAS**, Section 134, Title 23, United States Code (23 USC 134) requires that a metropolitan
18 planning organization be designated for each urbanized area of more than 50,000 population
19 by agreement among the Governor and units of general purpose local government which
20 together represent at least 75 percent of the affected population (including the central city or
21 cities as defined by the Bureau of the Census) or in accordance with procedures established by
22 applicable State or local law; and,

23
24 **WHEREAS**, the State, the City, and Travis County on April 6, 1973, did agree to participate in a
25 continuing, comprehensive, cooperative transportation planning process for the Austin metropolitan
26 area as provided in the Federal-Aid Highway Act of 1962; and,

27
28 **WHEREAS**, said agreement was amended on September 30, 1976, June 28, 1984, September 5,
29 1996, February 3, 2003, February 26, 2007 and April 7, 2010 to revise the organization and
30 responsibilities for the Capital Area Metropolitan Planning Organization; and,

31
32 **WHEREAS**, it is the further desire of the signatory agencies that the Study organization be
33 revised to provide a one-committee structure composed principally of local elected officials of a
34 unit of general purpose government which have responsibility for project implementation within
35 the study area;

NOW, THEREFORE, it is hereby agreed that the aforementioned agreement of February 26, 2007 shall be considered null and void and shall be replaced in its entirety by this agreement with the organization and responsibilities as set out in the following paragraphs:

I. ORGANIZATION

A Transportation Policy Board will furnish policy guidance and direction for the continuing transportation study. Membership on the Transportation Policy Board will consist of:

1. Four members from the Austin City Council.
2. One member from the Round Rock City Council.
3. One member of the Cedar Park City Council.
4. One member of the San Marcos City Council.
5. One member from the Georgetown City Council.
6. One member from the Pflugerville City Council.
7. Three members of the Travis County Commissioners' Court.
8. One member to be appointed by the Travis County Commissioners' Court.
9. One member of the Williamson County Commissioners' Court.
10. One member of the Hays County Commissioners' Court.
11. One member of the Bastrop County Commissioners' Court.
12. One member of the Caldwell County Commissioners' Court or the Court's designee until January 1, 2015.
13. One member of the Burnet County Commissioners' Court.
14. One representative from the Capital Metropolitan Transportation Authority.
15. One representative from the Texas Department of Transportation Austin District.

Once a CAMPO member city reaches a population of 50,000 persons or more, as determined by the U.S. Census Bureau in its most recent annual population estimate, a City Council Member from that city shall be added to the Transportation Policy Board.

The voting membership shall be as follows:

VOTING MEMBERSHIP

City of Austin	4
City of Round Rock	1
City of Cedar Park	1

1	City of San Marcos	1
2	City of Georgetown	1
3	City of Pflugerville	1
4	Travis County	3
5	Travis County appointee	1
6	Williamson County	1
7	Hays County	1
8	Bastrop County	1
9	Caldwell County	1
10	Burnet County	1
11	Texas Department of Transportation	1
12	Capital Metropolitan Transportation Authority	1
13	Any City in the CAMPO area that reaches a population	
14	of 50,000 or more as detailed above	1

15

16 Each entity that appoints a member shall designate its representatives and alternates to
 17 the Transportation Policy Board and when necessary fill vacancies among its members on
 18 the Board. Entities selecting elected members of the Transportation Policy Board shall
 19 assure racial and ethnic minority representation on the Board that reflects the minority
 20 population of each county, to the maximum extent possible.

21

22 **AFFILIATE NON-VOTING MEMBERSHIP**

23

24 In addition to the voting members, there will be affiliate non-voting membership, including,
 25 but not limited to the list below. The Transportation Policy Board may add or make
 26 changes to the affiliate non-voting membership:

27

- Capital Metropolitan Transportation Authority, General Manager
- Federal Highway Administration
- Federal Transit Administration
- Texas Department of Transportation, Transportation Planning and
 31 Programming Division, Austin
- University of Texas at Austin

32

33

34 The function of the Transportation Policy Board shall be as follows:

1. Provide policy guidance for the transportation planning process.
2. Carry out in cooperation with the State and local governments and annually certify a transportation planning process that is in full compliance with Federal requirements outlined in 23 USC 134, Section 8 of the Federal Transit Act, as amended (49 USC 7504, 7506, (c) and (d)) as well as other applicable requirements as specified in 23 CFR 450.114.
3. Set goals and cooperatively determine the responsibilities of the participating agencies for planning tasks in the annual Unified Planning Work Program.
4. Adopt and review a transportation plan which provides for both the near-term and long-term needs of persons and goods in the study area at least every five years and recommend its adoption and implementation by local governments and state agencies.
5. Develop in cooperation with the State and local governments and endorse a staged multiyear transportation improvement program at least every two years which includes projects in or serving the urbanized areas, initiated by the implementing agencies, and consistent with the transportation plan.
6. Adopt a Public Involvement Program that includes participation in the development of the Transportation Plan, the Transportation Improvement Program, Major Investment Studies, and other plans and programs.
7. Designate such offices, special committees or task forces as found necessary to carry out the planning process.
8. Appoint the CAMPO Executive Director.
9. Meet at intervals as necessary to perform its functions.
10. Adopt internal bylaws and operating procedures consistent with this agreement.

II. METROPOLITAN AREA BOUNDARY

The boundary of the Capital Area Metropolitan Planning Organization shall be determined by agreement between the Transportation Policy Board and the Governor in accordance with 23 USC 134. The CAMPO area shall cover at least the existing urbanized area and the contiguous area expected to become urbanized within the twenty year forecast period and may encompass the entire metropolitan statistical area, as defined by the Bureau of the Census. After each decennial census, the Transportation

1 Policy Board shall consider appropriate revisions to the CAMPO area to include every
2 county in the metropolitan statistical area with a population that exceeds 100,000
3 residents.

4 5 **III. CAMPO EXECUTIVE DIRECTOR AND CAMPO OFFICE**

6
7 A CAMPO Executive Director shall be appointed by the Transportation Policy Board to
8 work in close cooperation with representatives of the State, local governments, and
9 agencies within the study area. The principal duties of the CAMPO Executive Director and
10 CAMPO office will be as follows:

- 11 1. Arrange for meetings of the Transportation Policy Board and any other special
12 committee or task force created by the Committee.
- 13 2. Maintain the records, meeting minutes, library, and other documents or
14 correspondence associated with the functions of the Transportation Policy Board.
- 15 3. Maintain liaison and act in an advisory capacity to the Transportation Policy Board.
- 16 4. Coordinate and maintain liaison with the staffs of the agencies participating in the
17 CAMPO transportation planning process.
- 18 5. Coordinate the development of the Unified Planning Work Program, Transportation
19 Plan, Transportation Improvement Program, and Major Investment Studies in
20 cooperation with participating agencies.
- 21 6. Report to the Transportation Policy Board on the status of the transportation planning
22 process and recommend special studies, revisions to the Transportation Plan,
23 Transportation Improvement Program, Major Investment Studies, or Unified Planning
24 Work Program.
- 25 7. Supervise the CAMPO staff and direct the activities of all personnel hired or
26 contracted with CAMPO as identified in the Unified Planning Work Program.
- 27 8. Advise the Transportation Policy Board on consistency of the CAMPO work program
28 and Committee actions with applicable federal and state laws and regulations.

29 30 **IV. STUDY FINANCING**

31
32 The expenses involved in the continuing planning process, data gathering, review and
33 updating the CAMPO plans and programs will be assumed by the participating agencies
34 as set forth in the Unified Planning Work Program.

35 36 **V. AGREEMENT MODIFICATION OR TERMINATION**

1
2
3
4

This agreement may be supplemented or renegotiated as necessary to meet changing conditions. By mutual agreement the parties hereto may terminate this agreement

1 **IN WITNESS WHEREOF**, the Parties have hereunto affixed their signatures on the dates indicated.

2
3 **STATE OF TEXAS**

4
5 Certified as being executed for the purpose and effect of activating and/or carrying out the
6 orders, established policies, or work programs heretofore adopted by the Texas Transportation
7 Commission.
8

9 By: _____
10 Executive Director

11
12 Date: _____

13
14 **RECOMMENDED FOR EXECUTION:**

15
16 _____
17 District Engineer - Austin District

18
19 _____
20 Deputy Executive Director

21
22
23
24 **CITY OF AUSTIN**

25
26
27 By: _____
28 City Manager

29
30 Date: _____

31
32 **APPROVED AS TO FORM:**

33
34 _____
35 City Attorney

1 **COUNTY OF TRAVIS**

2
3 By: _____
4 County Judge

5
6 Date: _____
7

8
9 ATTEST: _____
10 County Clerk
11

12
13
14 **COUNTY OF WILLIAMSON**

15
16 By: _____
17 County Judge

18
19 Date: _____
20

21 ATTEST: _____
22 County Clerk
23

24
25
26 **COUNTY OF HAYS**

27
28 By: _____
29 County Judge

30
31 Date: _____
32

33 ATTEST: _____
34 County Clerk
35

36
37
38 **CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY**

39
40 By: _____
41 President/CEO

42
43
44 Date: _____