



MEMORANDUM

**City of Austin
Financial Services Department
Purchasing Office**

DATE: July 6, 2015
TO: Memo to File
FROM: Jonathan Dalchau, Senior Buyer
RE: MA 5700 PA130000066

These master agreements were all extended by one (1) year per email from Teresa Medina in the Law Department dated 7/6/2015.

There were no changes made to the funding of these master agreements.

The expiration dates were extended as work with the legal vendors was still pending at the time of the extension.

Yolanda Miller, Deputy Purchase Officer approved this method of contract extension in lieu of a formal amendment.

Contracts:

- PA110000048
- PA110000049
- PA110000051
- PA110000079
- PA130000034
- PA130000037
- PA130000041
- PA130000051
- PA130000052
- PA130000055
- PA130000056
- PA130000058
- PA130000060
- PA130000066
- PA130000067
- PA130000071
- PA140000008
- S020289

Dalchau, Jonathan

From: Medina, Teresa
Sent: Monday, July 06, 2015 8:45 AM
To: Dalchau, Jonathan
Subject: OC Extensions

Please extend the following contracts by 1 year with no increase in the contract amount at this time.

Mayer Brown	2/14/2013	2/13/2015	MBE/WBE Issues	PA130000055
McCall, Parkhurst & Horton, L.L.P - Dallas	3/18/2013	3/17/2015	Public Finance and Tax Related Airport Matters	PA130000041
Thompson & Knight, L.L.P.	3/21/2013	3/20/2015	Seaholm Redevelopment	PA130000037
Scott Douglass & McConnico, L.L.P.	3/22/2013	3/21/2015	Chapter 245-Project Duration	PA130000034
Thompson & Knight, L.L.P.	5/31/2002	4/3/2015	RMMA	S020289
Thompson & Knight, L.L.P.	4/28/2011	4/27/2015	The Austin Bulldog v Council Members	PA110000049
Bickerstaff Heath Delgado Acosta LLP	5/13/2011	5/12/2015	Elections - Redistricting 2011	PA110000048
Thompson & Knight, L.L.P.	5/20/2013	5/19/2015	City Auditor	PA130000052
Max Renea Hicks Attorney at Law	5/27/2011	5/26/2015	Texas State Senate and Federal Congressional Redistricting	PA110000051
Andrews Kurth L.L.P	6/4/2013	6/3/2015	ROCIP-General	PA130000056
Webb & Webb	6/6/2013	6/5/2015	Wholesale Water Rate Appeal	PA130000058
Clarence A. West Attorney at Law	6/11/2013	6/10/2015	Telecommunication	PA130000060
Mary K. Sahs, P.C.	5/23/2013	6/25/2015	LCRA Water Management Plan	PA130000051
Richards Rodriguez & Skeith	8/2/2013	7/31/2015	Larry Jackson Jr. vs City of Austin [Jackson, Larry (OC- City)]	PA130000067
Lynn Ross & Gannaway, LLP	8/15/2013	8/14/2015	Personnel Issues	PA130000071
Robert Icenhauer-Ramirez	8/22/2013	8/21/2015	Jackson, Larry (OC-Kleinert)	PA130000066
David Richards	8/24/2013	8/23/2015	ICRC	PA140000008



MEMORANDUM

**City of Austin
Financial Services Department
Purchasing Office**

DATE: January 22, 2014
TO: Memo to File
FROM: Lynn Rich, Buyer II
RE: Various master agreements—refer to email referenced below

These master agreements were extended per email from Teresa Medina in the Law Department dated 12/9/2013.

There were no changes made to the funding of these master agreements.

The expiration dates were extended as work with the legal vendors was still pending at the time of the extension.

Yolanda Miller, Deputy Purchase Officer approved this method of contract extension in lieu of a formal amendment.

Contracts:

13010900007, PA080000074, PA080000079, PA090000004, PA090000008, PA090000041, PA090000062, PA090000063, PA100000039, PA100000044, PA100000045, PA100000053, PA100000059, PA100000080, PA110000010, PA110000079, PA110000086, PA120000015, PA120000020, PA120000023, PA120000025, PA120000027, PA120000029, PA120000030, PA120000031, PA120000032, PA120000039, PA120000040, PA120000041, PA130000007, PA130000009, PA130000011, PA070000008, PA080000023, PA110000002, PA110000021, PA110000026, PA110000027, PA110000029, PA110000049, PA110000051, PA110000077, S011246, S030424 and S050375

Rich, Lynn

From: Medina, Teresa
Sent: Monday, December 09, 2013 2:06 PM
To: Rich, Lynn
Subject: RE: Central Purchasing Buyer for Law Dept
Attachments: FY13 Contracts Status.xlsm

Below are the contracts that need to be extended in the green column is the date that they should be extended to. I've attached the document that you sent me with the same information.
Blue rows are contracts that you are currently working on.

DOCUMENT ID	VENDOR NAME	DOCUMENT DESCRIPTION	AUTHORIZED-AMT	BEGIN DATE	EXPIR DATE
13010900007	Charles Phillip Forster	COA v ACME Brick Company	\$10,000.00	12/13/2012	12/12/2014
PA080000074	LAW OFFICES OF KEN RAMIREZ PLL	Waller Creek Tunnel Project TC	\$30,000.00	7/30/2008	7/29/2014
PA080000079	THOMPSON & KNIGHT L L P	Campaign Finance	\$10,000.00	9/8/2008	9/7/2014
PA090000004	EDWARDS FIRM (THE)	Establish Court Reporting Cont	\$10,000.00	12/1/2008	11/30/2013
PA090000008	Christina A. Mondrik	Sales Tax Audit 2002-2006	\$25,000.00	12/10/2008	12/9/2014
PA090000041	Smith, Robertson, Elliott, Gle	RFP for Commercial Retail Trac	\$75,000.00	3/24/2009	3/23/2014
PA090000062	Law Office of Randy T. Leavitt	Campaign Finance	\$50,000.00	9/8/2009	9/7/2014
PA090000063	GREENBERG TRAURIG L L P	Greenbert Traurig LLP for Wate	\$260,000.00	9/15/2009	9/14/2014
PA100000039	GREENBERG TRAURIG L L P	Holly Street Power Plant	\$40,000.00	1/29/2010	1/28/2014
PA100000044	Taylor Olson Adkins Srolla & E	Brackenridge Tract	\$152,000.00	2/19/2010	2/18/2014
PA100000045	Freilich & Popowitz LLP	Brackenridge Tract	\$152,000.00	2/19/2010	2/14/2014
PA100000053	Haynes and Boone, LLP	Tax Penalty 2009	\$15,000.00	4/2/2010	4/1/2014
PA100000059	LLOYD GOSSELINK ROCHELLE & TOW	2012 rate proceeding	\$2,850,000.00	5/13/2010	5/12/2014
PA100000080	ANDREWS & KURTH L L P	New Central Library	\$80,000.00	7/29/2010	7/28/2014
PA110000010	DENTON NAVARRO ROCHA & BERNAL	Urban Renewal Project	\$57,500.00	11/10/2010	11/9/2014

PA110000079	Reeves & Brightwell LLP	Central Texas 2011 Fires	\$150,000.00	9/22/2011	9/21/2013
PA110000086	THOMPSON & KNIGHT L L P	Gables/Seaholm Parking Garage	\$92,608.00	9/20/2011	9/19/2013
PA120000015	GREENBERG TRAURIG L L P	AE Contract for IBM Billing Sy	\$125,000.00	12/15/2011	12/14/2013
PA120000020	RANDY T. LEAVITT	Elected Official Complaint	\$10,000.00	2/28/2012	2/27/2014
PA120000023	SCOTT DOUGLASS & MCCONNICO LLP	Austin Lifecare & Roman Cathol	\$20,000.00	3/19/2012	3/18/2014
PA120000025	BROWN MCCARROLL L L P	American Airlines Bankruptcy	\$25,000.00	2/22/2012	2/21/2014
PA120000027	GREENBERG TRAURIG L L P	Fayette Power Plant	\$53,000.00	5/3/2012	5/2/2014
PA120000029	Meyertons, Hood, Kivlin, Kower	AFO Software	\$5,000.00	5/24/2012	5/23/2014
PA120000030	LAW OFFICES OF KEN RAMIREZ PLL	Water Rights	\$100,000.00	5/24/2012	5/23/2014
PA120000031	GREENBERG TRAURIG L L P	Guadalupe Power Partners	\$25,000.00	5/30/2012	5/29/2014
PA120000032	GREENBERG TRAURIG L L P	HUD 108 Family Business Loan	\$15,000.00	5/24/2012	5/23/2014
PA120000039	GREENBERG TRAURIG L L P	Industrial Development Corpora	\$30,000.00	7/23/2012	7/24/2014
PA120000040	GREENBERG TRAURIG L L P	Utility governanace matters	\$35,000.00	8/14/2012	8/13/2014
PA120000041	DENTON NAVARRO ROCHA & BERNAL	Texas Disciplinary Rules of Pr	\$5,000.00	9/6/2012	6/5/2014
PA130000007	Reeves & Brightwell LLP	Ronya Aigner	\$931,000.00	11/26/2012	11/25/2014
PA130000009	DENTON NAVARRO ROCHA & BERNAL	2013 Bargaining	\$250,000.00	10/18/2012	10/17/2014
PA130000011	Perkins Coie LLP	AE Compliance of Risk Manageme	\$25,000.00	11/20/2012	11/19/2014
PA070000008	Colette Holt & Associates	MBE-WBE Program - 2006	\$50,000.00	10/19/2006	10/18/2012
PA080000023	Foley & Lardner, Attorneys at Law	General Aviation Advice & Counsel (General Regulatory Matters)	\$49,000.00	1/23/2008	1/22/2014
PA110000002	Brown McCarroll, L.L.P.	Fayette Power Plant	\$259,550.00	11/1/2010	10/31/2012
PA110000021	Public Financial Management, Inc.	Reagan National Advertising v COA	\$10,700.00	12/9/2010	12/8/2012
PA110000026	Law Office of Randy T. Leavitt	Texas Open Meetings Act Process - Law Office of Randy T. Leavitt	\$203,000.00	1/28/2011	1/27/2013
PA110000027	Thompson & Knight, L.L.P.	Texas Open Meetings Act Issues - Thompson & Knight	\$163,000.00	1/28/2011	1/27/2013
PA110000029	Bickerstaff Heath Delgado Acosta LLP	Texas Open Meetings Act Issues - Bickerstaff Heath Delgado Acosta	\$78,000.00	1/28/2011	1/27/2013
PA110000049	Thompson & Knight, L.L.P.	The Austin Bulldog v Council Members	\$160,000.00	4/28/2011	4/27/2013
PA110000051	Max Renea Hicks Attorney at Law	Texas State Senate and Federal Congressional Redistricting	\$223,000.00	5/27/2011	5/26/2013
PA110000077	Richards Rodriguez & Skeith	North Walnut Trail Project	\$50,000.00	9/9/2011	9/8/2013
S011246	Law Offices of Ken Ramirez	Water Right Permit Matters	\$1,970,000.00	6/30/2000	6/6/2014
S030424	Clarence A. West Attorney at Law	Telecommunication-Cable-Right-of-way mgmt	\$53,000.00	8/28/2003	12/22/2014
S050375	Thompson & Knight, L.L.P.	Seaholm (T&K)	\$436,000.00	6/13/2005	6/12/2014

● View All (1 of 1) : Document submitted successfully - Pending Approval

MA - 5700- PA110000079- 1- New- Pending

Action Menu

Load T and C Ship/Bill To Lines



▼General Information

Document Name :	<input type="text"/>	Procurement Folder :	16385
Record Date :	<input type="text"/>	Procurement Type ID :	1
Budget FY :	<input type="text"/>	Uncla	
Fiscal Year :	<input type="text"/>	Cited Authority :	<input type="text"/>
Period :	<input type="text"/>	Effective Begin Date :	09/22
Document Description :	Central Texas 2011 Fires	Expiration Date :	09/21
Calculated Document Total :	\$0.00	Board Award Number :	34
Total Orders :	\$0.00	Board Award Date :	09/22
Total of Header Attachments :	0	T & C Template :	<input type="text"/>
Total of All Attachments :	0	Allow Partial Payment :	<input checked="" type="checkbox"/>
		Allow Partial Receipts :	<input checked="" type="checkbox"/>
		Replaces Award Doc Code :	<input type="text"/>
		Replaces Award Doc Dept :	<input type="text"/>
		Replaces Award ID :	<input type="text"/>
		Replaced By Award Doc Code :	
		Replaced By Award Doc Dept :	
		Replaced By Award ID :	
		Default Form :	<input type="text"/>

►Modification

►Requestor Issuer Buyer

▼Thresholds

Minimum Order Amount :	<input type="text"/>	Minimum Order Value :	<input type="checkbox"/>
Maximum Order Amount :	<input type="text"/>	Maximum Order Value :	<input type="checkbox"/>
Not to Exceed Amount :	\$150,000.00	Not to Exceed :	<input checked="" type="checkbox"/>

▼Extended Description

Extended Description : Establish contract for legal services with Reeves & Brightwell LLP, regarding Central Texas 2011 Fires in an amount not to exceed \$150,000. Vendor code #VS0000010426. Effective 9/22/2011 expiring 9/21/13.



City of Austin
Law Department

301 W. 2nd Street, P.O. Box 1088
Austin, Texas 78767-1088
(512) 974-2268

(512) 974-2268
Writer's Direct Line

(512) 974-2912
Writer's Fax Line

September 22, 2011

Beverly Reeves
Reeves & Brightwell LLP
221 West Sixth Street
Austin, TX 78701-3410

RE: Representation of City in connection with the fires in Central Texas 2011, as
assigned by the City Attorney

Dear Ms. Reeves:

This Engagement Letter confirms that you will represent the City of Austin to provide legal services concerning the above-referenced matter. The City requires outside counsel to follow certain policies outlined in the attached Terms of Engagement. Please sign and return this Engagement Letter to Teresa Medina in the enclosed envelope, confirming that you agree to these policies.

Assistant City Attorney Andy J. Perny is the in-house attorney responsible for managing this matter (the "Managing Attorney"). The City will pay for the legal services you provide, in a total amount not to exceed **\$150,000.00** for all fees and expenses billed under this agreement.

We have agreed that your billing rate for this matter is **\$425.00** per hour. The agreed billing rates for any other named attorney(s) and paralegal(s) authorized to work on this matter, if any, are shown on the attached **Rate Schedule**. **The City will not pay for work by any person not listed on the Rate Schedule unless I preauthorize the change in writing in an amendment to the Rate Schedule.** Unless later agreed to in writing, these hourly rates are set for the duration of this engagement.

If you require consultant or subcontractor services, you must receive prior written approval from me. Pursuant to the City's accounting and auditing policies, you must bill the City on your letterhead for services rendered by other firms, i.e., court reporters, record companies, and consultants. The City cannot pay invoices from other businesses if they were not hired directly by the City.

Beverly Reeves
9/22/2011
Page 2

If you have any questions, please do not hesitate to call me or the Managing Attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen M. Kennard", with a large, stylized flourish extending to the right.

Karen M. Kennard
City Attorney

AGREED:


Beverly Reeves *at permission*
Reeves & Brightwell LLP

Attachments: Terms of Engagement
Rate Schedule

KMK/tmm

Outside Counsel Hourly Rate Schedule and Authorized Staff

The City will only pay for work done by the staff named and at the hourly rates listed below.

The City expects that this matter will be leanly staffed and economically handled.

Work is to be done by the person with the appropriate qualifications and an appropriate hourly rate for the services performed.

The City expects that work on city matters will be done at hourly rates that are a substantial discount from the firm's general billing rates.

These hourly rates are set for the duration of the engagement.

Only the following people are authorized to work on this matter:

Beverly Reeves	Partner	\$425/hr
Name	Classification (e.g., "partner," "associate," "paralegal")	Hourly Rate
Luke McHenry	Associate	\$260/hr
Joyce Goodman	Paralegal	\$165/hr

Agreed:

<u>BJR</u> w/permission	<u>9.28.2011</u>
Outside Counsel Initials	Date

Ordinance No. 20110922-025 was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.

26. Approve negotiation and execution of Amendment No. 5 to the Interlocal Agreement with the AUSTIN INDEPENDENT SCHOOL DISTRICT for a 12-month extension for Teen Parent Child Care services in an amount not to exceed \$179,644, for a total agreement amount not to exceed \$838,220.
The motion authorizing the negotiation and execution of amendment number five to the interlocal agreement with the Austin Independent School District was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.
27. Approve negotiation and execution of Amendments to two contracts: (1) Amendment No. 4 for a 12-month extension to the contract with CHILD, INC. for child care services in an amount not to exceed \$84,928, for a total contract amount not to exceed \$424,640; and, (2) Amendment No. 4 for a 12-month extension to the contract with GENERATIONS CHILD DEVELOPMENT CENTERS, INC. for child care services in an amount not to exceed \$102,156, for a total contract amount not to exceed \$510,780.
The motion authorizing the negotiation and execution of amendment number four to the contract with Child, Inc. and amendment number four to the contract with Generations Child Development Centers, Inc. was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.
28. Approve negotiation and execution of a social services Interlocal Cooperation Agreement with the Austin Travis County Mental Health Mental Retardation Center, d.b.a. Austin Travis County Integral Care, Austin, TX, to provide mental health support funding for a six month term beginning October 1, 2011 in an amount not to exceed \$840,580.
The motion authorizing the negotiation and execution of a social services interlocal cooperation agreement with the Austin Travis County Mental Health Mental Retardation Center doing business as Austin Travis County Integral Care was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.

Items 29 and 30 were pulled for discussion.

31. Authorize negotiation and execution of an amendment to the legal services agreement with Reeves & Brightwell, LLP to pay for legal services related to Cause No. D-1-GN-11-001063; Dominic Chavez et al v. City of Austin et al; In the 419th Judicial District Court of Travis County, Texas, to increase funding in the amount of \$20,000, for a total contract amount not to exceed \$123,000. Funding is available in the Fiscal Year 2011-2012 budget of the Liability Reserve Fund.
The motion authorizing the negotiation and execution of an amendment to the legal services agreement with Reeves & Brightwell, LLP was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.
32. Authorize negotiation and execution of an amendment to the legal services agreement with Renea Hicks to pay for legal services related to Eddie Rodriguez, et al v. Rick Perry et al. Cause No. SA-11-CA-635-OLG-JES-XR [Consolidated case], In the U.S. District Court for the Western District of Texas, San Antonio Division, to increase funding in the amount of \$90,000 for a total contract amount not to exceed \$143,000. Funding is available in the Fiscal Year 2010-2011 of the Law Department Operating Budget.
The motion authorizing the negotiation and execution of an amendment to the legal services agreement with Renea Hicks was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.

Item 33 was pulled for discussion.

34. Authorize negotiation and execution of a legal services agreement with Reeves & Brightwell LLP to provide counsel and representation to the City regarding the 2011 Central Texas fires for a total

agreement not to exceed \$150,000. Funding is available in the Fiscal Year 2011-2012 budget of the Liability Reserve Fund.

The motion authorizing the negotiation and execution of a legal services agreement with Reeves & Brightwell LLP was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.

Item 35 was pulled for discussion.

36. Authorize the City Manager to negotiate and execute a one-year service agreement with the Austin Housing Finance Corporation to manage and operate various housing programs on the City's behalf during Fiscal Year 2011-2012, funded by proceeds from the City's General Obligation Housing Bonds in an amount not to exceed \$6,649,505.

The motion authorizing the City Manager to negotiation and execute a service agreement with the Austin Housing Finance Corporation was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.

37. Authorize the City Manager to negotiate and execute a one-year service agreement with the Austin Housing Financing Corporation to manage and operate various housing programs on the City's behalf during Fiscal Year 2011-2012, funded by United States Department of Housing and Urban Development funds and local housing funds in an amount not to exceed \$6,620,570.

The motion authorizing the City Manager to negotiate and execute a service agreement with the Austin Housing Finance Corporation was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.

38. Authorize the negotiation and execution of a one-year contract in an amount not to exceed \$200,000 with Business Investment Growth to provide training and technical assistance services to Certified Micro Enterprises under the Small Business Assistance program.

The motion authorizing the negotiation and execution of a contract with Business Investment Growth was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.

39. Authorize the negotiation and execution of a one-year contract with the Austin Tenant's Council in an amount not to exceed \$288,729, to fund and administer the Tenant's Rights Assistance program for community education and protection under tenant protection laws.

The motion authorizing the negotiation and execution of a contract with the Austin Tenant's Council was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.

40. Authorize the negotiation and execution of a one-year contract with PeopleFund in an amount not to exceed \$150,000 to administer the Community Development Bank program and support job creation and the expansion of small businesses by providing loan services through PeopleFund's Small Business Development program.

The motion authorizing the negotiation and execution of a contract with PeopleFund was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.

Item 41 was pulled for discussion.

42. Approve an ordinance authorizing acceptance of \$15,000 in grant funds from the Texas Historical Commission and amending the Fiscal Year 2010-2011 Planning and Development Review Department Operating Budget Special Revenue Fund (Ordinance No. 20100913-002) to appropriate \$15,000 for development and implementation of the Web-based Historical Survey Web tool project.

Ordinance No. 20110922-042 was approved on consent on Council Member Spelman's motion, Council Member Tovo's second on a 7-0 vote.

A G E N D A



Recommendation for Council Action

Austin City Council	Item ID	10096	Agenda Number	34.
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Meeting Date:	9/22/2011	Department:	Legal
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Subject

Authorize negotiation and execution of a legal services agreement with Reeves & Brightwell LLP to provide counsel and representation to the City regarding the 2011 Central Texas fires for a total agreement not to exceed \$150,000.

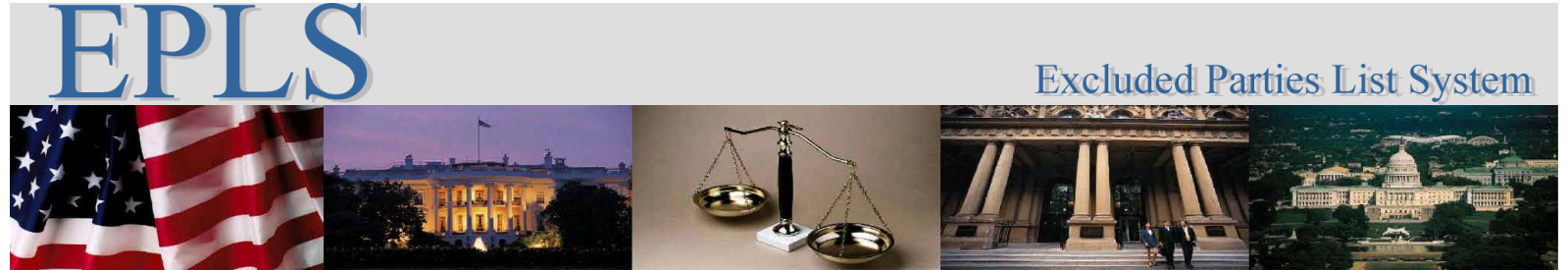
Amount and Source of Funding

Fiscal Note

Purchasing Language:	
Prior Council Action:	
For More Information:	
Boards and Commission Action:	
MBE / WBE:	
Related Items:	

Additional Backup Information

The City has received a notice of claim from State Farm Insurance asserting subrogation interests with respect to the Steiner Ranch Fire. Bev Reeves has an expertise in the area of fire investigation in the context of litigation and is heading up the legal investigation into this matter.



Search - Current Exclusions

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Agency & Acronym Information

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[> State/Country Code Descriptions](#)

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EPLS Search Results

Search Results for Parties Excluded by
Firm, Entity, or Vessel : Reeves & Brightwell
As of 23-Sep-2011 4:34 PM EDT
Save to MyEPLS

Your search returned no results.

[Back](#) [New Search](#) [Printer-Friendly](#)

Resources

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Contact Information

[> For Help: Federal Service Desk](#)



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R

REQUISITION
RQS VENDOR SINGLE

PAGE NO: 1
REFERENCE NUMBER: RQM 5700 11092800593
P.O DATE:

S Law Department
H
I LEGAL SERVICES DIV
P 301 W. 2ND ST
Austin TX 78701-3906
T
O

B Law Dept
I
L LAW DEPARTMENT
L P. O. BOX 1546
Austin TX 78767-1546
T
O

Requestor: TERESA MEDINA, 974-2205
Buyer: See Solicitation, 512-974-2500

THE CITY'S STANDARD PURCHASE TERMS AND CONDITIONS (T & Cs) ARE HEREBY INCORPORATED INTO THIS PURCHASE ORDER (PO) BY REFERENCE, WITH THE SAME FORCE AND EFFECT AS IF THEY WERE INCORPORATED IN FULL TEXT. THE FULL TEXT VERSIONS OF THE T&Cs ARE AVAILABLE AT <http://www.ci.austin.tx.us/purchase/standard.htm> OR CALL THE PURCHASING OFFICE AT (512) 974-2500. PLEASE INCLUDE ABOVE REFERENCE NUMBER ON ALL PACKAGES, DELIVERIES AND INVOICES.

Line	Quantity	Unit	Commodity Information / Description (s)	Unit Price	Extended Amount
1			Commodity: 96149 Central Texas 2011 Fires	\$.00	\$.00

Order Total: \$.00

VENDOR INSTRUCTIONS:

1. SEND ORIGINAL INVOICE WITH DUPLICATE COPY TO THE CITY DEPARTMENT TO WHICH THE GOOD(S) WERE DELIVERED.
2. SHIPPING INSTRUCTIONS: F.O.B. DESTINATION UNLESS OTHERWISE SPECIFIED.
3. NO FEDERAL OR STATE SALES TAX SHALL BE INCLUDED IN PRICES BILLED. LIMITED SALES TAX #74-6000085.

Authorized Agent for City Manager

By acceptance of this purchase order, you agree to comply with the terms and conditions incorporated herein by reference and made a part of this order.

Date