



MEMORANDUM

TO: MBE/WBE and Small Business Procurement Program Advisory Committee

FROM: Kevin Johns, Director
Economic Growth & Redevelopment Services Office

DATE: April 2, 2013

SUBJECT: Update on staff action related to the Council Special Committee on Economic Incentives approved motion regarding an \$11.00 per hour minimum requirement

Since our last communication, I have been working closely with EGRSO Assistant Director Rosy Jalifi, who is the Project Manager, to schedule small business stakeholder meetings regarding the proposed \$11.00 per hour minimum requirement for City Economic Incentive agreements. Unfortunately, Rosy is unable to attend today's MBE/WBE Advisory Committee meeting to address Agenda Items 4a and 4b. However, we are able to provide you the following update on the stakeholder process:

1. The first meeting of the stakeholder group has been scheduled for April 3, 2013.
2. Stakeholders invited include the following: Austin Black Contractors Association, Associated Builders and Contractors Association, Austin Contractors and Engineers Association, Austin General Contractors Association, Austin Asian Contractors Association, Minority Trade Association Alliance, Hispanic Contractors Association, Greater Austin Chamber of Commerce, Austin Asian American Chamber of Commerce, Austin Gay and Lesbian Chamber of Commerce, Greater Austin Hispanic Chamber of Commerce, Capital City African American Chamber of Commerce, Department of Small and Minority Business Resources, and the Contract and Land Management Office.

As you know, this requirement is one of several motions adopted by the City Council Committee on Economic Incentives. We will be providing recommendations to Mayor and City Council in May. After we report to Council, we will be happy to provide the recommendations to the MBE/WBE and Small Business Procurement Program Advisory Committee.

Since this is an important issue to your Committee, as well as the minority contracting community, we welcome a representative from the MBE/WBE and Small Business Procurement Program Advisory Committee to participate in the stakeholder process. As previously mentioned, the first meeting is April 3rd at 3:30 pm in the Boards and Commission Room, City Hall.

If your representative is unable to attend the first small business stakeholder meeting, please ask her/him to contact Rosy Jalifi at 974-7739 or rosy.jalifi@austintexas.gov, so we can include your representative in our scheduling of the next meeting.

xc: Veronica Lara, Director, DSBMR
Rosy Jalifi, Assistant Director, EGRSO