



**Council Audit and Finance Committee Special Called Meeting  
Wednesday, August 29, 2012**

**MINUTES**

THE AUSTIN CITY COUNCIL AUDIT AND FINANCE COMMITTEE CONVENED ON WEDNESDAY, AUGUST 29, 2012 AT 10:00 A.M. IN THE BOARDS AND COMMISSIONS ROOM, FIRST FLOOR, ROOM 1101, CITY HALL, 301 W. 2<sup>nd</sup> STREET.

The meeting was called to order at 10:05 a.m. by Chair Sheryl Cole. In attendance were Council Member Laura Morrison, and Council Member Kathie Tovo. Council Member Spelman was absent.

**Agenda Item #1:** Citizen Communication

*There were no citizens signed up to speak at this meeting.*

**Agenda Item #2:** Approval of the August 08, 2012 minutes

*The minutes of the August 08, 2012 meeting of the Audit & Finance Committee were approved on Council Member Tovo's motion, seconded by Council Member Morrison, with a 3-0 vote. Council Member Spelman was absent.*

**Agenda Item #3:** Presentation and acceptance of the American Recovery and Reinvestment Act (ARRA) Grants Monitoring Audit (City Auditor's Office)

*Walt Persons, Assistant City Auditor, presented the results of the audit, which was led by Karl Stevenson, the Auditor-In-Charge (AIC) over the project.*

*Council Members had several questions for Carlos Rivera and Stephanie Hayden of the Health and Human Services Department.*

*The report was accepted on Council Member Tovo's motion, which was seconded by Council Member Morrison, and a 3-0 vote. Council Member Spelman was absent.*

**Agenda Item #4:** Presentation and acceptance of the Citywide Records Management and Retention Audit (City Auditor's Office)

*Niki Raggi, Assistant City Auditor, presented the results of the audit, which was led by Naomi Marmell, the Auditor-In-Charge (AIC) over the project.*

*Council Members had several questions for Shirley Gentry, the City Clerk.*

*The report was accepted on Council Member Morrison's motion, which was seconded by Mayor Pro Tem Cole, and a 3-0 vote. Council Member Spelman was absent.*

**Agenda Item #5:** Presentation and acceptance of the Revenue Follow-Up (City Auditor's Office)

*Niki Raggi, Assistant City Auditor, presented the results of the audit, which was led by Rebecca Takahashi, the Auditor-In-Charge (AIC) over the project.*

*The report was accepted on Council Member Tovo's motion, which was seconded by Council Member Morrison, and a 3-0 vote. Council Member Spelman was absent.*

**Agenda Item #6:** Presentation of the Fiscal Year 2013 Draft Strategic Audit Plan (City Auditor's Office)

*Ken Mory, City Auditor, presented the draft plan.*

*Council Members had several questions and comments for Mr. Mory.*

*No action was taken on this presentation.*

**Agenda Item #7:** Presentation of the Quarterly Financial Reports (Financial Services Department)

*Ed Van Ennoo, Deputy Chief Financial Officer; Ann Little, Austin Energy's Chief Financial Officer; and David Anders, Assistant Director at the Austin Water Utility, presented the quarterly financial updates.*

*No action was taken on this presentation.*

**Agenda Item #8:** Presentation and approval of Proposed Changes to the Fiscal Year 2012-13 Financial Policies (Financial Services Department)

*Ed Van Ennoo presented proposed changes to the General Fund financial policies.*

*After discussion, Council Member Morrison moved and Council Member Tovo seconded to approve changes the General Fund financial policies as presented, and forward them all to the full council. The motion passed on a 3-0 vote. Council Member Spelman was absent.*

*David Anders then presented proposed changes to the Austin Water Utility's financial policies.*

*After discussion, Council Member Morrison moved and Mayor Pro Tem Cole seconded to approve changes #2 (AWU Operating Cash Reserve) and #3 (AWU Revenue Stability Reserve), and forward them all to the full council. The motion passed on a 3-0 vote. Council Member Spelman was absent.*

*The meeting was adjourned at 12:18 p.m. by Mayor Pro Tem Cole without objection.*