



**URBAN FORESTRY BOARD
SPECIAL CALLED MEETING
Saturday, April 13, 2013 – 9:00A.M.
Parks and Recreation Annex Building
919 W. 28 ½ Street
Shoal Creek Room
Austin, Texas**

**URBAN FORESTRY BOARD
MEETING MINUTES**

**SPECIAL CALLED MEETING
SATURDAY, APRIL 13, 2013**

Board Members in Attendance:

Patrick Brewer, Board Chair, Tom Hayes, Board Vice-Chair, Board Members Nicholas Classen, Chris Kite, Peggy Maceo (left meeting at 11:15A.M.).

Staff in Attendance:

Parks and Recreation Department:

Angela Hanson, Executive Liaison / Program Manager, Forestry Unit

Robert Clawson, Staff Liaison

Planning and Development Review Department:

Keith Mars, Environmental Program Coordinator

MEETING MINUTES

A. CALL TO ORDER

Board Chair Brewer called the meeting to order at 9:18A.M.

Purpose of this meeting is to reflect on who we are, how we can be more effective, where we were effective and where we failed last year, project what to get done next year and establish Strategic Goals for next year.

B. APPROVAL OF MINUTES

1. Approve the minutes of the Urban Forestry Board (UFB) meeting of February 20, 2013.
Motion made by Board member Kite, seconded by Board Vice-Chair Hayes, to approve the meeting minutes of February 20, 2013. Board member Maceo abstained, all other members present approved.
2. Approve the minutes of the Urban Forestry Board (UFB) meeting of March 20, 2013.
Motion made by Board member Maceo, seconded by Board member Kite to approve meeting minutes of March 20, 2013. Motion withdrawn. Motion made by Board member Kite, seconded by Board Vice-Chair Hayes to move approval of the March 20 2013 minutes to the May 15, 2013 agenda. All present in favor. Board member Maceo absent.

C. CITIZEN COMMUNICATION

The first 4 (four) speakers signed up prior to the calling of the meeting to order are allowed a three-minute allotment each to address their concerns regarding items not posted on the agenda.

Zoila Vega, Austin Heritage Tree Foundation – Congratulated Board on 2012 work done, BSP notification when working on trees.

D. ANNOUNCEMENTS

Angela Hanson reported the first stakeholder meeting for the Community Wildfire Protection Plan will be May 4, 2013, 9:00A.M. to 12:00P.M., City Hall.

Board Member Maceo reported there are Tree bills ongoing in the legislature. Every voice helps.

Board Member Classen stated he attended the Texas Legislature meetings and a Senate hearing this week.

E. DISCUSSION AND ACTION ITEMS

1. Discussion and Approval of Urban Forestry Board Strategic Goals for 2013. Presenter: Board Chair Patrick Brewer.

Motion made by Board member Kite, seconded by Board member Classen to approve the Urban Forestry Board 2013 Strategic goals below. Board Member Maceo absent. All present in favor. Forestry Board Strategic Goals for 2013 (April 2013 to April 2014).

1. Review current parameters for tree planting and to recommend enhancements in underserved communities of the City. (Champion: Board Member Kite).
2. Pursue changes in soil volume standards. (Champion: Board Chair Brewer; Board Vice-Chair Hayes and Board Member Classen).
3. Review role of the Urban Forestry Board and explore methods to increase engagement and follow-up on results. (Champion: Board Vice-Chair Hayes; Board members Classen and Maceo).
4. Improve community engagement for the Comprehensive Urban Forest Plan. (Champion: Board member vanTreeck).
5. Promote and support collaborative defense of tree preservation, including prominent trees and tree protection regulations. (Champion: Board member Fleming; Board Member Maceo).

F. BRIEFINGS

1. Discussion of Urban Forestry Board Strategic Goals for 2013. Presenter: Board Chair Patrick Brewer. What is an effective Board? Eight (8) characteristics – 1) Responsible stewardship; 2) Constructive relationships, 3) Intentional governance and practices, 4) Board development and renewal; 5) Organizational adaptability; 6) Data driven and result oriented; 7) Strategic thinking; 8) Culture of candor and respect. Three (3) responsibilities: 1) Duty of care; 2) Duty of loyalty and accountability (no conflict of interest); 3) Duty of obedience (don't break the law, follow mission). Strategic goals need to be actionable and measurable.

G. FUTURE ITEMS FROM BOARD MEMBERS:

Motion made by Board Vice-Chair Hayes, second by Board Member Classen to add Discussion and status briefing on 2013 UFB Strategic Goals at each regular Board meeting. All present in favor. Board Member Maceo absent.

H. ADJOURNMENT

Board Chair Brewer adjourned the meeting at 12:32P.M. without objection.

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For more information on the Urban Forestry Board, please contact Angela Hanson at angela.hanson@austintexas.gov or by phone at 974-9551.