



Approved 4.16.2013

**WEATHERIZATION COMMITTEE  
MINUTES**

**REGULAR MEETING  
Tuesday, January 15, 2013**

**The Weatherization committee convened on Tuesday, January 15, 2013 at City Hall, 301 West 2nd Street in the Executive Session Room, # 1027 in Austin, Texas.**

**1. CALL TO ORDER**

Chair, Mr. Andy Ramirez called the Board Meeting to order at 3:11 p.m.

Board Members in attendance were Andy Ramirez, Barbra Boeta and Anne Harutunian.

**2. APPROVAL OF MINUTES**

The minutes from November 20, 2012 regular meeting were approved on a motion by Mr. Ramirez and second by Ms. Boeta. Motion passed 3-0.

**3. CITIZEN COMMUNICATION: GENERAL**

There were no citizen's communications.

**4. OLD BUSINESS**

**a. Discuss and prepare the Committee's annual report to the full MBE/WBE Advisory Committee.**

The Committee reviewed and approved their 2012 Weatherization Committee Accomplishments to present to the full Advisory Committee with noted changes on a vote of 3-0.

**b. Discussion and action regarding the Weatherization Committee's 2013 meeting schedule.**

The Committee agreed to suspend Weatherization Committee meetings until March 2013 since the HEAP solicitation is in the no contact period unless Austin Energy or Contract Management Departments have updates to report.

**5. STAFF REPORTS**

There were no updates on the ARRA Weatherization Services MBE/WBE Participation report.

**6. AGENDA ITEMS**

No agenda items were set.

**7. ADJOURNMENT**

Chair, Andy Ramirez adjourned the meeting at 3:43 p.m.