

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	24421	Agenda Number	51.
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Meeting Date:	May 23, 2013
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Department:	Purchasing
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Subject

Authorize negotiation, award, and execution of a 60-month services requirements contract with SAFETY SOLUTIONS INC., or one of the other qualified offerors to RFP JSD0134 for the Construction Safety Management services of the Rolling Owner Controlled Insurance Program (ROCIP VI) for the Human Resources Department, for a total estimated amount of \$395,000.

Amount and Source of Funding

Funding is provided in Fiscal Year 2012-2013 Capital Budgets of Austin Water Utility, Aviation Department and the Public Works Department. Funding for the remaining 55 months of the contract is contingent upon available funding in future budgets. Funding is provided by specific CIP funds from participating projects.

Fiscal Note

A fiscal note is not required.

Purchasing Language:	Best evaluated proposal received.
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Prior Council Action:	
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For More Information:	Jeff Dilbert, Purchasing Manager, 512-974-2021
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Boards and Commission Action:	May 8, 2013 - Approved by the Water and Wastewater Commission. May 14, 2013 - Unanimously approved by the Austin Airport Advisory Commission with a vote of 6-0.
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.
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Additional Backup Information

The total cost of the contract is for all construction safety management services for construction projects included in the ROCIP (VI) program. Construction Safety Management services are at a not to exceed fee of \$395,000 for the five-year contract.

The safety program-management services provided under this contract include revising the ROCIP Construction Safety Manual and Master Bid Document specifications that are applicable to each project, approving the minimum qualifications of each General Contractor's on-site designated safety manager, conducting assessments of each General Contractors' safety program, providing consulting services in order to rectify all deficiencies found within the programs assessed, coordinating jobsite safety inspections with the City's and insurance carrier safety staff during critical stages of work, and collecting safety related statistics from each project included in the program which is necessary for the successful management of the safety program.

To ensure a strong safety program, the City also has a safety consultant on staff dedicated 100% to the ROCIP program. This consultant conducts mandatory safety orientation for all contractors before they begin work on the jobsite, coordinates jobsite safety inspections with both the insurance carrier safety personnel and Safety Solutions, and investigates accidents that occur on jobsites. This safety team has the authority to immediately stop all work at any jobsite where an imminent danger or serious safety violation is found.

Administrative Services for the ROCIP program are being procured through a separate solicitation.

The purpose of the ROCIP is to assure the availability of insurance for small contractors and provide construction cost reductions through the volume purchasing of insurance. In a ROCIP program, the City purchases the insurance instead of requiring the individual contractors to provide insurance coverage. The program offers several advantages. It assures broad and uniform insurance protection and offers the economy of volume buying at reduced costs through a strong safety program. The City implemented the first ROCIP program in 1992; this is a continuation of the City's efforts to utilize the benefits offered by these types of programs. Safety Solutions, Inc. specializes in the construction safety management of these programs.

The City has identified 78 potential projects as initial candidates for inclusion in the ROCIP VI program, totaling approximately \$450 million in construction value.

The proposals were evaluated based on program concept, experience, fees, Local Business Presence, and statistical reporting and computer capabilities.

This request allows for the development of an agreement with a qualified vendor that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected vendor negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified vendor and authorize contract negotiations with this provider.

MBE/WBE solicited: 20/23

MBE/WBE bid: 0/0

PRICE ANALYSIS

- a. Adequate competition
- b. 412 notices were sent including 20 MBEs and 23 WBEs. No MBE/WBEs responded.
- c. A pricing comparison is not feasible from one ROCIP contract to the next as each contract involves a unique combination of projects, risk, and policies.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal
- b. The Purchasing Office concurs with the Human Resource Department's Risk Management recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.