



**HIV PLANNING COUNCIL
BUSINESS MEETING
Meeting Date: March 26, 2013
Minutes from the February 26, 2013 Business Meeting
MINUTES**

Meeting Location: 1520 Rutherford, Austin TX

Meeting Called to order at: 6:03 p.m.

Planning Council Members in attendance: Leah Graham, Winifred Muhammad, Christopher Shaw, Seth Shulman, Amelia Reinwald, Justin Irving, Paul Hassell, Dr. David Barstow, Shanika Cornelius, and Dr. Victor Martinez.

City of Austin Staff in attendance: Gloria Bean, Gregory Bolds, and Kimberly Williams.

Community Members in attendance: 5

Review and Approval of Minutes:

Business meeting 1-22-2013: were approved with noted corrections.

Chair "Share":

Dr. Victor Martinez reviewed the Membership report and stated that an ad hoc committee will be started to look at membership recruitment.

RYAN WHITE PART A ADMINISTRATIVE AGENT REPORT:

Greg Bolds reviewed the Administrative Agent report. He discussed Notice of Grant Award, unobligated funds, and the Ryan White Part A reauthorization. Gloria Bean gave a brief review of the Clinical Quality Management program.

PLANNING COUNCIL BUSINESS:

The Executive Committee made a motion to accept Justin Smith's application for full membership to the Planning Council. **Vote: 8-favor; 0-opposed; motion approved.** Dr. Victor Martinez reviewed the confidentiality forms and stated that they will be ready to sign at the next Business meeting.

Sub-committee reports:

Allocations:

Dr. Victor Martinez stated that the sub-committee reviewed the Administrative Agent report.

Comprehensive Plan/Needs Assessment:

Justin Irving stated that the Comprehensive Planning and Needs Assessment sub-committee discussed the upcoming Needs Assessment project.

Staff Report:

Kimberly Williams gave an oral staff report. The items discussed were Planning Council training opportunities; Boards and Commissions email account, and "Beyond the Plan" newsletter.

Hearing no objection the meeting was adjourned at 6:40 p.m.

Approved