



**EXECUTIVE COMMITTEE MEETING**  
**Minutes from the March 5, 2013 Executive Meeting**

**MINUTES**

**Meeting Location: 1520 Rutherford Lane, Austin TX**

**Meeting Called to order at: 6:03 p.m.**

**Committee Members in attendance:** Dr. Victor Martinez, Paul Hassell, Shanika Cornelius, Amelia Reinwald and Justin Irving.

**City of Austin Staff in attendance:** John Waller

**Approve Minutes**

- Minutes from the Executive meeting held on December 4, 2012 were approved with noted correction. Minutes from the Executive meeting held February 5, 2013 were approved with no corrections.

**Review and vote on re-application for current member**

- A motion was made to accept Shanika Cornelius' re- application for membership. Vote: 5-favor; 0-opposed; motion passed.

**Chair report**

- Dr. Victor Martinez reviewed the Membership report and the attendance records. He also reviewed the changes in meeting days for the Allocations sub-committee; he stated that the Allocations sub-committee will meet on the third Tuesday instead of the second Tuesday of the month.

**Early Identification of Individuals with HIV/AIDS (EIIHA) Plan Review and Discussion**

- Dr. Victor Martinez stated that all planning council members should be familiar with the EIIHA plan.

**Membership recruitment and review of printed recruitment materials**

- Dr. Victor Martinez stated that he would like Kimberly Williams to make a draft version of the membership recruitment cards for the Executive members to review first.

**HIV Planning Council Staff Report**

- John Waller gave the staff report the items discussed were:  
Aries report data Binders, The Affordable Care Act, EIIHA, and the Planning Council meeting binders