



## **DRAFT Annual Internal Review**

**This report covers the time period of 1/1/2012 to 12/31/2012**

(This report is due in the first quarter of each fiscal year for the previous year.)

### **Community Development Commission**

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**(Official Name of Board or Commission)**

**The Board/Commission mission statement (per the City Code) is:**

**Advise the council in the development and implementation of programs designed to serve the poor and the community at large with emphasis on federally funded programs.**

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

*(Reference all reports, recommendations, letters or resolutions presented to the City Council on mission-specific issues. If some of the elements of the mission statement were not acted on by the board in the past year, the report should explain why no action was taken.)*

- Holly Good Neighbor Program**

The CDC formed a Holly Working Group on February 8, 2011, charged it to discuss the future funding of the Holly Good Neighbor Program, how funds might be reallocated, and how to educate residents about the program. In 2011, the CDC approved Working Groups recommendations to continue the Holly Good Neighbor Program until the Holly Power Plant is demolished, added members to the group as some Commissioners had retired from the CDC, and extended the life of the group to continue its discussions. In 2012, the Working Group continued to update the CDC on discussions of possible reallocation of any remaining funds, and possible boundary changes to the Program.

***Responsive to Council Resolution 20111020-056.***

- **University Neighborhood Overlay (UNO)**

In 2012, the CDC continued to work with the Planning Commission on recommendations on code changes and fee adjustments as directed by Council. On January 10, 2012, the CDC approved recommendations from the Housing Committee on UNO and approved a motion to forward a memo to the Planning Commission expanding on concerns on how rents might be calculated in an amended program.

On March 13, 2012 the CDC approved a motion to approve UNO amendments as presented by NHCD with an amendment to change the 50 percent rent level to a 40 percent rent level and revisit this on a yearly basis with an annual review. A second amendment was approved to change the language from “change fee in-lieu to \$1.00 per square foot, “to change fee in-lieu to \$5.00 per square foot.”

***Responsive to Council Resolution 20091210-044.***

- **Consolidated Annual Performance and Evaluation Report (CAPER)**

On January 10, 2012, the CDC heard a presentation on the FY 2010-2011 Consolidated Annual Performance and Evaluation Report (CAPER) the Citizen Participation Plan (CPP), and the Fiscal Year 2012-2013 Action Plan Process

***Responsive to HUD Citizen Participation Plan.***

- **Community Land Trusts and CHDOs**

On March 13, 2012, the CDC approved a motion to support the process outlined in the February 2, 2012 Council resolution.

***Responsive to Council Resolution 20120202-015.***

- **Housing Siting Policy and Geographic Dispersion**

On March 13, 2012, the CDC appointed a Working Group to study the issue and bring back recommendations. Housing Siting Policy Research Memorandum (Report back to Council) responsive to Council Resolution March 25 (see #1). On November 13, 2012 the Working Groups final report was presented to the CDC. On December 11, 2012 the CDC approved drafting a memo to Council with their recommendations. The memo was to be reviewed and approved during their January 2013 meeting.

***Responsive to Council Resolution 20111215-058.***

- **Tenant Relocation Standards**

On November 8<sup>th</sup>, 2012, the Austin City Council passed a resolution directing the City manager to work with the Community Development Commission and stakeholders to develop recommendations regarding relocation standards and to identify the feasibility of and mechanisms for implementing these standards in zoning and demolition permit applications.

***Responsive to Council Resolution 20121108-059.***

- **East Riverside Corridor Master Plan**

On March 13, 2012 the CDC appointed a new Commissioner to be the representative on the team to replace a retired Commission member. This project is ongoing.

*Responsive to the Council adopted the East Riverside Corridor (ERC) Master Plan as an amendment to the Imagine Austin Comprehensive Plan to guide future development and redevelopment in the East Riverside Corridor area, February 25, 2010.*

- **Rainey Street**

On January 10, 2012, the Housing Committee approved a motion to align Rainey Street with the proposed Downtown Density Bonus (amended CURE) so that 10 percent of the units remain affordable for 40 years. The CDC considered the item on March 13, 2012, and returned it to the Housing Committee for further discussion.

*Responsive to CDC ongoing discussions on Density Bonuses.*

- **Neighborhood Center Working Group**

On November 8, 2011 the CDC approved recommendations from the Neighborhood Centers Working Group to approve the proposed Community Services Block Grant (CSBG) 2012 Community Action Plan required by the Texas Administrative Code, Subchapter 5.210. The Working Group continued to meet in 2012, and discuss neighborhood centers issues as well as work on Food Desert solutions with EGRSO.

*Responsive to state CSBG requirements and request from EGRSO, and Council Member Morrison Initiative from November 30, 2010 Childhood Obesity Forum.*

- **Bond Funding**

On March 27, 2012, the CDC approved to send recommendations to the Bond Advisory Task Force identify potential projects and programs for future bond funding. A motion was approved to recommend \$110 million as a minimum with the additional recommendation to add an additional \$20 million for a total amount of \$130 million.

*Responsive to the November 2012 ballot language to include funding for affordable housing.*

- **Fiscal Year 2012-13 Action Plan**

On March 27, 2012 the CDC heard a presentation and conducted a public hearing on community needs in order to develop the annual Fiscal Year 2012-13 Action Plan. Public hearings are required by 1) the U.S. Department of Housing and Urban Development; and 2) the Texas Local Government Code Chapter 373 Community Development 2011-12 Program. On June 12, 2012, the CDC heard a presentation and conducted a public hearing on the Draft Fiscal Year 2012-13 Action Plan. On July 10, 2012 the CDC approved recommending the Fiscal Year

2012-13 Action Plan to Council as presented to them with the following recommendations: 1) Council should provide sufficient sustainability funds to cover administrative costs so money is not taken from the Housing Trust funds, and 2) the Housing Trust Fund should be funded at \$1 million dollars with full funding for Tenant Based Rental Assistance. This corresponds to their mission statement to “advise the Council in the development and implementation of programs designed to serve the poor and the community at large with emphasis of federally funded programs.”

*Responsive to HUD Citizen Participation Plan.*

- **Housing Trust Fund**

On August 14, 2012, approved a motion to send a letter to Council with recommendations on the Housing Trust Fund.

*Responsive to FY 2012-13 Budget Deliberations.*

- **CDC 2011 Annual Internal Review and 2012 Work Plan**

On April 10, 2012, approved the 2011 CDC Annual Internal Review and 2012 Work Plan

*Responsive to the Office of the City Auditor.*

- **Green Water Treatment Plan Master Development Agreement**

On April 10, 2012 the Housing Committee brought to the CDC recommendations on the Master Development Agreement. The CDC approved was that when City resources are accessed, including land development, redevelopment or preservation that includes a housing component, the S.M.A.R.T. Housing™ Policy shall apply.

*Responsive to the RFP for the redevelopment and purchase of the Green Water Treatment Plant.*

- **CSBG FY 2012 Budget**

On May 8, 2012 the CDC conducted a public hearing and approved the FY 2012 CSBG budget. On November 13, 2013 they CDC approved the FY 2013 CSBG Community Action Plan.

*Responsive to state and federal CSBG requirements.*

- **Housing Bond Review Committee**

On September 11, 2012 the CDC appointed a Commissioner to the Committee to take the place of a retiring Commissioner.

*Responsive to City Manager direction.*

- **Austin Energy Weatherization Program**

On September 11, 2012 the CDC approved a motion to support NHCD and Austin Energy working together to transfer the administration of at least one half of the

Austin Energy CAP Weatherization funds to NHCD for use in the Housing Repair Coalition's menu of programs.

***Responsive to request from the Housing Repair Coalition.***

- **CDC Geographic Areas and Responsible Organizations**

On October 9, 2012 the CDC approved a motion to have the Neighborhood Centers Working Group investigate and make recommendations on the boundaries of the Dove Springs neighborhood designation.

***Responsive neighborhood request to review neighborhood boundaries.***

- **Imagine Austin Comprehensive Plan**

The CDC will receive briefings and make recommendations on the affordable aspects of the Plan as it moved forward. The CDC will continue to work on those aspects of the Plan in 2013.

***Responsive to Council action adopting the Plan.***

**Other Reports/Briefings/Presentations/Updates made to the CDC during 2012**

- Presentation and discussion on the Good Neighbor Guidelines. (January 10, 2012)
- Presentation and discussion on the geographic dispersion initiative. (January 10, 2012)
- Presentation on the HUD Challenge grant. (January 10, 2012)
- Annual Housing Committee Report presented to CDC. (March 13, 2012)
- Received briefing on the Emergency Solutions Grant (ESG) from HHSD. (March 13, 2013)
- Presentation on the outcome of the CDC audit by the Office of the City Auditor. (March 13, 2012)
- Briefing on the CIP End of Year Report. (March 13, 2012)
- Briefing on the Choice Neighborhoods Grant application by HACA. (April 10, 2012)
- Presentation on policy related to Municipal Utility Districts. (April 10, 2012)
- Updates on the African American Cultural and Heritage Facility. (April 10, 2012; August 14, 2012)
- Discussion on the Substantial Amendment to the City's Fiscal Year 2011-2012 Action Plan allowing the City to apply, receive, and administer additional grant funds made available from the Emergency Solutions Grant program. (April 10, 2012)
- Briefing by the City Budget Officer and the NHCD Director on the FY 2012-13 City and Department budgets. (May 8, 2012)
- Presentation by EGRSO on Food Desert Solutions, music programming for Saltillo Plaza, and the Family Business Loan Program. (May 8, 2012)
- Presentation on affordable housing providers criminal background policy. (May 8, 2012)

- Briefing on the Smoke-Free Housing Implementation Program by PDR. (July 10, 2012)
- Briefing on the Short-Term Rental policy by PDR. (July 10, 2012)
- Briefing on an interagency and community approach to address maintaining habitability standards in multi-family housing.
- Presentation on policies regarding affordable housing for ex-offenders. (August 14, 2012)
- Presentation on the Mueller Quarterly Affordable Housing Report. (August 14, 2012)
- Colony Park Sustainable Community Initiative. (September 11, 2012).
- Made CDC appointment to the Housing Bond Review Committee.
- Briefing on NHCD programs marketing strategy. (September 11, 2012).
- Update on the Turner-Roberts Recreation Center. (September 11, 2012).
- Presentation on the 2012 Kirwan Institute Opportunity Mapping Initiative (October 9, 2012)
- Update on the Imagine Austin planning and Land Code development revision initiative by PDR. (December 11, 2012)

**2. Determine if the board's actions throughout the year comply with the mission statement.**

The CDC's actions throughout the year complied and were within the scope of its mission statement.

**3. List the board's goals and objectives for the new calendar year.**

The CDC will continue to fulfill its core mission "to advise the Council in the development and implementation of programs designed to serve the poor and the community at large with emphasis of federally funded programs."

The CDC's goals and objectives for 2013 also correspond to one of Imagine Austin's Guiding Principles to "develop as an affordable and healthy community. This also includes the sixth Imagine Austin Priority Program: "household affordability throughout Austin." Some areas where the CDC will continue to work are:

- **Downtown Austin Plan.** Continue to receive briefings, monitor the plan, and complete work as directed by Council.
- **Image Austin Comprehensive Plan.** Continue to receive briefings, monitor the plan, and complete work as directed by Council.
- **University Neighborhood Overlay (UNO).** Continue to work with the Planning Commission to forward recommendations to Council on changes to the district.
- **East Riverside Corridor Plan.** The CDC will continue to monitor and participate in the development on this corridor plan especially as it pertains to the development of affordable housing.

- **PUDs**  
Continue to monitor the development of PUDs so that they include input for opportunities to include low-income housing.
- **TODs**  
Continue to monitor the development of TODs around Austin for opportunities to build low-income housing.
- **VMU**  
Continue to monitor the density bonus so that the correct amount of affordable housing is created.
- **Fiscal Year 2013-14 Action Plan.** Conduct public hearings as outlined in the Citizens Participation Plan and approve recommendation to forward to Council for their consideration.
- **Fiscal Year 2011-12 Consolidated Annual Performance and Evaluation Report (CAPER).** Hear presentation on report as required by the CDC's mission statement.
- **Food Deserts.** The Neighborhood Centers Working Group will continue to work with EGRSO and HHSD to bring ideas and recommendations to the full CDC for consideration.
- **Housing Sighting Policy and Geographic Dispersion.** The CDC will continue to work on this issue as directed by Council.
- **Community Land Trusts (CLTs).** The CDC will continue to monitor legislation for any changes in the creation of CLTs, and monitor the development of CLTs in Austin.
- **HUD Community Challenge Grant for Colony Park.**  
The CDC will continue to receive briefings and monitor the progress of this grant, as well as other projects in the Colony Park neighborhood.
- **Holly Working Group.** Continue to work on the charge to discuss the future funding of the Holly Good Neighbor Program, how funds might be reallocated; and how to educate residents about the program.