



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, May 21, 2013**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, May 21, 2013
One Texas Center, 505 Barton Springs Road, Public Works Director's Conference Room, 13th Floor**

Chair Prisant called the Board Meeting to order at 10:00 a.m.

Board Members in Attendance:

Martin A. Prisant - Chair
Calvin Williams – Vice-Chair
Shane Smith
Jason Cato
Carson Fisk
Howard Lazarus – Ex-Officio Member

City Staff in Attendance:

Jeannette Gilpin, Records Analyst – Public Works Department
Lucy Bonee, Executive Assistant – Public Works Department
Rolando Fernandez, Assistant Director – Contract Management Department
Gerry Calk, Director – Fleet Services
Rosie Truelove, Director – Contract Management Department
Barbara Kuhl, Division Manager – Contract Management Department
Frank Mays, Division Manager – Contract Management Department
Rick Wilson, Program Consultant – Contract Management Department
Ben Ramirez, Acting Manager – Economic Growth and Redevelopment Services
Fred Evans, Project Manager – Economic Growth and Redevelopment Services

- 1. CITIZEN COMMUNICATION: GENERAL** – Adrian Kachmar, citizen spoke about concerns with the loud noise and the construction at 301 Brazos and permitting concerns. Craig Casar a representative for Workers Defense Project, gave a brief update on projects that involved his clients related to the prevailing wage enforcement on major projects.
- 2. APPROVAL OF MINUTES**
Minutes from the meeting of 4/16/13 were approved by Chairman Prisant, member Shane seconded on a 5-0 vote.
- 3. DIRECTOR'S REPORT-** Howard Lazarus, Director, Public Works reported on current events for Public Works. He reported on Public Works Week, the Board Walk construction boat ride for the media, the Waller Creek Tunnel, WTP 4, and the Financial Forecast. Howard also informed the committee that Public Works is changing the look of the fleet to Omaha Orange; in efforts to make the trucks more visible. Lastly he informed them of the ground breaking celebration of the New Central Library.

4. NEW BUSINESS

- a. Chairman Prisant introduced the newest member, Jason Cato.
- b. The Committee received a presentation from Fred Evans, Project Manager, EGRSO on Third Party Agreements. Chairman Prisant requested for the Committee to have a more active role in the process regarding Third Party Agreements. Mr. Lazarus, Director, Public Works informed the committee that a request would need to be sent to Mayor and Council in writing regarding this request.
- c. Frank Mays, Division Manager, Contract Management presented the Prevailing Wage Enhancement Project. There were discussions regarding the process and the communications for this project.
- d. Gerry Calk, Director, Fleet Services presented the City of Austin Green Initiatives for Fleet Vehicles and Fuel.

5. OLD BUSINESS

- a. *Standing Agenda Item* - Update of Contractors Evaluation Worksheet
The Committee received an update from Rick Wilson, Program Consultant, Contract Management Department.
- b. Presentation of JOC Process and Number of Contracts Evaluated for JOC
The Committee received an update from Rolando Fernandez, Assistant Director, Contract Management Department. Rolando also responded to questions from the Committee.

6. FUTURE AGENDA ITEMS

- a. Committee to request future agenda items - Chairman Prisant reviewed the committee's work plan and asked the Committee to send Jeannette an email for any future agenda items. Vice Chair, Calvin Williams requested an update on the payment process for sub-contractors. Rosie Truelove, Director, Contract Management Department will work with SMBR to coordinate a presentation for the Committee.
- b. Committee to update Work Plan – Chairman Prisant explained the work plan and its purpose to the Committee. Chairman Prisant asked the Committee to review the calendar and identify any potential schedule conflicts.
- c. Staff clarification of minutes

7. NEXT MEETING (June 18, 2013)

8. ADJOURN

Meeting was adjourned at 11:40 a.m. by Chair Prisant.