

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	25130	Agenda Number	39.
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Meeting Date:	June 20, 2013
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Department:	Purchasing
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Subject

Authorize award and execution of a 36-month requirements supply contract with UNIFIRST CORPORATION, for the rental of work uniforms for the Field Operations Division of Watershed Protection, in an estimated amount not to exceed \$50,880, with three 12-month extension options in an amount not to exceed \$16,960 per extension option, for a total contract amount not to exceed \$101,760.

Amount and Source of Funding

Funding in the amount of \$4,240 is available in the Fiscal Year 2012-2013 Operating Budget of the Watershed Protection Department. Funding for the remaining 33 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Sole bid received.
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Prior Council Action:	
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For More Information:	Steve Cocke, Buyer II, 974-2003.
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Additional Backup Information

This contract will provide for continuous rental of uniforms for the Field Operations Division of the Watershed Protection Department. Ten shirts and five pair of pants will be provided for approximately 125 permanent and temporary employees. Field Operations has a year-round need for uniforms. Its employees perform a number of tasks that soil and damage uniforms. The vendor will perform repairs on an as-needed basis. Uniforms will be replaced at no additional cost when they are damaged or no longer fit properly.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

BID SUMMARY

SDC0254

Rental of Work Uniforms
(6 Line Items)

VENDOR

TOTAL BID

UniFirst Corporation

\$50,880

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- a. Sixteen notices were sent. There are no MBE/WBE firms listed for this commodity code. Sole bid received.
- b. This is the first purchase of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- a. Sole bid received.
- b. The Purchasing Office concurs with Watershed Protection Department recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.