



MEMORANDUM

TO: Mayor and Council

FROM: Greg Guernsey, Director
Planning and Development Review Department

DATE: June 27, 2013

RE: **Allen Development- C14-2013-0039**
Postponement Request by Staff

Staff is requesting a postponement of the above-referenced rezoning case from June 27, 2013, to August 8, 2013. This request is needed to allow Staff time necessary to prepare draft zoning ordinance documents. The Applicant supports the postponement request.

Wendy W. Phonda for
Greg Guernsey, Director
Planning and Development Review Department

x. Marc A. Ott, City Manager
Sue Edwards, Assistant City Manager