



**Impact Fee Advisory Committee Meeting Minutes  
February 26, 2013  
Waller Creek Center, Room 104  
625 East 10th Street  
Austin, Texas**

**For more information go to: [www.austintexas.gov/ifac](http://www.austintexas.gov/ifac)**

J.R. (Hank) Kidwell, P.E. (Chair)  
William Moore  
Rick Coneway, P.E.

Kris Bailey  
Brian Rodgers

Richard Kallerman  
David Vitanza

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*For additional detail, please reference the audio-recording via [www.austintexas.gov/ifac](http://www.austintexas.gov/ifac).*

**A. CALL TO ORDER – February 26, 2013, 6:00 p.m.**

*Chair Kidwell called the meeting to order at 6:00 p.m.*

**B. CITIZEN COMMUNICATION**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

*No speakers signed up.*

**C. APPROVAL OF MINUTES**

1. Approval of minutes from the October 8, 2012 Impact Fee Advisory Committee meeting.  
*Committee member (CM) Rodgers moved approval. CM Coneway seconded, and the minutes were approved 6-0-0-1, with CM Vitanza absent for vote, but in attendance for meeting.*

**D. DISCUSSION ITEMS FOR COMMITTEE'S REVIEW**

1. Introductions and Overview of Impact Fee Advisory Committee (IFAC).  
*There were no new committee members, staff nor visitors present, but Chair Kidwell reminded everyone of the role of the IFAC.*
2. Discuss components and status of the 5-year update to the Impact Fee Land Use Assumptions, Impact Fee Capital Improvements Plan, and Assessed and Collected Impact Fees.  
*City of Austin staff members (staff) and the IFAC discussed the 5-year update draft working documents (available via the IFAC Boards and Commissions website). City of Austin staff discussed the review process and the procedures that had been followed. Staff discussed the stakeholder input process. Staff discussed the boundaries and definitions of the fee determination strategies and the maps of the various options. Staff discussed the thought-process in creating these multiple options and answered IFAC member questions. Specific interest and concerns were expressed by IFAC members regarding the meter capacity and utilization from the different user-types (single-family, multi-family, commercial) and equity issues between the user-types and impact fees that they are charged.*

3. Discuss and take action on the Semi-Annual Impact Fee Report for April 1, 2012 through September 30, 2012 as set forth in the functions of the advisory committee, Austin City Code and Chapter 395.058 of the Texas Local Government Code.  
*Staff and IFAC discussed data in the report. Committee member (CM) Vitanza moved approval. CM Rodgers seconded, and the report was approved 7-0-0-0.*
4. Discuss components and status of the analysis of water and wastewater impact fee waivers and adjustments.  
*City of Austin staff members and the IFAC discussed details of the analysis. Graphs of the adjustments and waivers were explained. No action taken.*
5. Discuss current legislative activity related to impact fees, water, wastewater, and/or reclaimed utilities.  
*Staff confirmed that morning that there was no new legislative activity related to impact fees. The IFAC was given the link to get to the Water and Wastewater meeting videos online to watch these legislative updates.*

**E. ADJOURN**

*Motion to adjourn was made by CM Rogers, seconded by CM Vitanza. All voted in favor 7-0-0-0 and the meeting was adjourned at approximately 8:30 p.m.*