



Approved 5.21.13

**WEATHERIZATION COMMITTEE
MINUTES**

**REGULAR MEETING
Tuesday, April 16, 2013**

The Weatherization committee convened on Tuesday, April 16, 2013 at City Hall, 301 West 2nd Street in the Executive Session Room, # 1027 in Austin, Texas.

CALL TO ORDER

Chair, Mr. Andy Ramirez called the Board Meeting to order at 3:07 p.m.

Board Members in attendance were Andy Ramirez, Barbra Boeta and Anne Harutunian.

APPROVAL OF MINUTES

The minutes from January 15, 2013 regular meeting were approved on a motion by Mr. Ramirez and second by Ms. Harutunian. Motion passed 3-0.

CITIZEN COMMUNICATION: GENERAL

There were no citizen's communications.

Item 3. OLD BUSINESS

Discuss and make recommendations on the Austin Energy's Home Energy Assistance Program (HEAP) solicitation.

Mr. Rolando Fernandez, Assistant Director, Contract Management Department and Mr. Joe Guerrero, Weatherization Program Coordinator, Austin Energy and briefed the Committee with a Power Point presentation regarding the HEAP Weatherization program objectives and selection process for Tier 1; Basic weatherization and Tier 2; Basic weatherization and repair or replacement of HVAC.

The Committee commended the staff on its efforts and passed a recommendation to the Advisory Committee on a motion by Mr. Ramirez to accept staff's presentation regarding the HEAP and recommend Council approval scheduled on April 25, 2013. Motion seconded by Ms. Boeta and passed 3-0.

Item 4. STAFF REPORTS

Ms. Veronica Lara, Director, SMBR briefed the Committee on the ARRA Weatherization Program final report.

Item 5. AGENDA ITEMS

Update from staff regarding the HEAP contractor selections approved by Council.

ADJOURNMENT

Chair, Andy Ramirez adjourned the meeting at 4:10 p.m.