



**MUNICIPAL CIVIL SERVICE COMMISSION  
SPECIAL CALLED MEETING**

**Tuesday, August 20, 2013, 4:00 p.m.  
One Texas Center – 13<sup>th</sup> Floor  
505 Barton Springs  
Austin, Texas**

**AGENDA**

**CALL TO ORDER**

**1. CITIZENS COMMUNICATION**

**2. APPROVAL OF MINUTES**

- a. Approve the minutes of the July 16, 2013 Municipal Civil Service Commission Special Called meeting.

**3. NEW BUSINESS**

- a. Discussion and possible action regarding the Commission's regular meeting schedule.
- b. Discussion and possible action regarding adoption of the Bylaws of the Commission.

**4. STAFF BRIEFINGS**

- a. Follow-up discussion to address questions by the Commission related to the staff presentations at the July 16, 2013 meeting, including: (1) the City Charter, Article IX related to the Municipal Civil Service Commission; (2) media requests; and (3) records retention.
- b. Presentation and discussion regarding the status of Municipal Civil Service Rules development.
- c. Presentation and discussion on Robert's Rules of Order.

**5. FUTURE AGENDA ITEMS**

**ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters

or alternative formats, please give notice at least 4 days before the meeting date. Please call Rebecca Kennedy of the Human Resources Department, at 512-974-3293, for additional information; TTY users route through Relay Texas at 711.

For more information on the City of Austin Municipal Civil Service Commission, please contact Rebecca Kennedy at 512-974-3293.