



Allocations sub-committee meeting minutes

May 21, 2013

Members in attendance: *Dr. Victor Martinez, Paul Hassell, Christopher Shaw, Justin Smith, Shanika Cornelius, and Seth Shulman.*

Staff in attendance (City of Austin HHSD): Kimberly Williams (Program Manager HIV Planning Council), and Brenda Mendiola (Health Resources Administrative Unit).

Community members in attendance: Brandon Wollerson, Paul Scott, Jessica Pierce, Susan Campion, and Debbie Lowndes.

Meeting called to order at: 6:02 p.m.

The minutes from the March 19, 2013 meeting were approved with noted correction: Remove Shanika Cornelius' Christopher name from the "members in attendance" section.

Review Expenditure Report:

Brenda Mendiola described the Carryover process and the various factors affecting it. She talked about the final financial statement, the internal dates and deadlines, and Hrsa's requirement that only allows carryover Formula funds up to 5%. She also reported that there was approximately \$55,000 in Supplemental funds unspent and these funds would go to ADAP.

Re allocations model based on proposed cuts:

Dr. Victor Martinez asked the Allocations sub-committee to prepare an individual mock re allocations model at home and bring the information to the next scheduled meeting.

Discuss Provider Presentation process:

Dr. Victor Martinez stated that Service Providers will be asked to do presentations on their respective services at the Business meetings starting in June 2013.

Hearing no objection the meeting was adjourned at 6:57 p.m.