

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	26238	Agenda Number	73.
Meeting Date:	August 22, 2013			
Department:	Purchasing			
Subject				
Authorize award and execution of a contract through the Texas Local Government Purchasing Cooperative (BuyBoard) with GRAPEVINE DODGE CHRYSLER JEEP, LLC for the purchase of three light-duty vehicles in an amount not to exceed \$66,139.				
Amount and Source of Funding				
Funding in the amount of \$21,552 is available in the Fiscal Year 2012-2013 Capital Budget of Austin Energy. Funding in the amount of \$23,035 is available in the Fiscal Year 2012-2013 Operating Budget of the Building Services Division of the Financial and Administrative Services Department. Funding in the amount of \$21,552 is available in the Fiscal Year 2012-2013 Operating Budget of the Telecommunications and Regulatory Affairs Office.				
Fiscal Note				
A fiscal note is attached.				
Purchasing Language:	Cooperative Purchase.			
Prior Council Action:				
For More Information:	Jonathan Dalchau, Buyer II, 512-974-2938			
Boards and Commission Action:	To be reviewed by the Electric Utility Commission on August 19, 2013.			
Related Items:				
MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.			
Additional Backup Information				

This contract is for the purchase of one new and two replacement light-duty vehicles to be distributed to Austin Energy, the Building Services Division of the Financial and Administrative Services Department, and the Telecommunications and Regulatory Affairs (Public Information Office).

The vehicles in this purchase will be assigned to the following City Departments:

Austin Energy

1 Dodge Grand Caravan – New

Building Services

1 Dodge Cargo Caravan – Replacement

Telecommunications and Regulatory Affairs

1 Dodge Grand Caravan – Replacement

Fleet Services and the Office of Sustainability have worked together to develop a vehicle purchasing process to progress towards our citywide objective of obtaining carbon neutrality by 2020. The purchasing criteria incorporate criteria pollutant and greenhouse gas emissions impact, available technologies on the market, physical demands on the vehicle, service application, and life-cycle cost. These criteria are applied to all vehicle purchase requests submitted to Fleet.

All of these vehicles are flex fuel vehicles that are capable of operating on gasoline (typically 6-10% ethanol) up to E85 (85% ethanol blended with 15% gasoline). A new-technology flex fuel vehicles operating on E85 produces tailpipe NOx, carbon monoxide, and non-methane hydrocarbon levels no different from running on gasoline while also reducing life cycle greenhouse gas emissions by at least 20%.

The vehicles in this RCA have been recommended for purchase utilizing a process that involves the Fleet Officer, affected Department Directors, and Assistant City Managers (ACMs). ACM approval is required for all new additions to the City's fleet prior to any requests being made to the Purchasing Office.

Departments review the list of vehicles determined eligible for replacement by Fleet Services based on mileage, hours of use, and maintenance costs. From that list, priority uses were determined within the departments, and the proposed equipment was reviewed by the Fleet Service Center Manager to insure the specified vehicle is appropriate for the use.

All of these replacement vehicles have met the Fleet Officer's eligibility criteria for replacement. The Fleet Service Center Managers have inspected each vehicle to be replaced, and determined that the mileage or hours of use of each vehicle proposed for replacement cannot be increased without risking a significant increase in repair costs and loss of productivity due to down time.