

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	26434	Agenda Number	50.
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Meeting Date:	August 29, 2013
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Department:	Purchasing
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## Subject

Authorize award and execution of a 12-month requirements supply contract with COMM GEAR SUPPLY, or the following qualified bidder, consistent with local preference law, GT DISTRIBUTORS, INC, for the purchase of tactical ear gadgets, portable radio microphones and accessories in an amount not to exceed \$60,000, with three 12-month extension options in an amount not to exceed \$60,000 per extension option, for a total contract amount not to exceed \$240,000.

## Amount and Source of Funding

Funding in the amount of \$10,000 is available in the Fiscal Year 2012-2013 Operating Budget of Communication and Technology Management, Wireless Services. Funding the remaining contract period and extension options is contingent upon future budgets.

## Fiscal Note

A fiscal note is not required.

Purchasing Language:	Lowest bid received.
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Prior Council Action:	
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For More Information:	Lupe Cruz, Buyer I/974-9142
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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## Additional Backup Information

This supply contract will allow CTM-Wireless to purchase tactical ear gadgets, portable radio microphones and accessories for public safety and public service radios.

Purchases are made from the CTM-Wireless operating budget and items are entered into CTM-Wireless' inventory. When items are issued, the receiving department is billed the City's contract price for the item plus 15% for CTM-Wireless' receiving, stocking, and inventory management costs. As an internal-service funded division of CTM, Wireless customarily manages its parts and accessories inventory in this fashion, purchasing enough stock out of its operating budget to meet occasional or "just-in-time" demand, then billing departments by work order at point of delivery.

MBE/WBE solicited:6/1

MBE/WBE bid: 0/0

**BID TABULATION**

IFB No. LRC0083

Tactical Ear Gadgets Portable Microphones & Accessories  
(8 line items)

<b><u>Vendor</u></b>	<b><u>Estimated Annual Cost (Evaluation Purposes Only)</u></b>
Comm Gear Supply Glendale, CA	\$32,065.00
Waveband Communications, LLC Westminster, MD	\$32,461.00
GT Distributors, Inc. Austin, TX	\$32,821.66
The Earphone Guy, LLC Sacramento, CA	\$33,656.75
Altura Communication Solution New Hope, MN	\$42,008.72
Rz Communications, Inc. Austin, TX	\$43,505.05
Astra Radio Communications Orange, CA	*

\*Astra Radio Communications was considered non-responsive since their bid sheet was incomplete.

A copy of the complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Two hundred and twenty five notices were sent, including 6 MBEs and 1 WBE. Seven bids were received. The MBE /WBEs did not respond
- c. This is the first purchase of its type; therefore, there is no pricing history available

**APPROVAL JUSTIFICATION**

- a. Lowest bid received
- b. The Purchasing Office concurs with the Wireless Communication Services Division recommended award.
- c. Advertised in the Austin American-Statesman and on the internet.