



**URBAN FORESTRY BOARD  
REGULAR MEETING  
Wednesday, July 17, 2013 - 5:30 p.m.  
Northwest Recreation Center  
2913 Northland  
Austin, Texas**

**URBAN FORESTRY BOARD  
MEETING MINUTES**

**REGULAR MEETING  
JULY 17, 2013**

**Board Members in Attendance:**

Board Chair Patrick Brewer, Board Members Ryan Fleming, Christopher Kite, Peggy Maceo, Daniel vanTreeck.

**Staff in Attendance:**

**Parks and Recreation Department:**

Angela Hanson, Forestry Program Manager, UFB Executive Liaison  
Robert Clawson, Staff Liaison  
Jesse Neumann – Forester  
Lara Schuman – Forester  
Regina Ramos – Forester  
Warren Whitehead - Intern

**Watershed Protection Department:**

Jessica Wilson, Environmental Conservation Program Manager

**Austin Energy Department:**

Ray Henning, Line Clearance Supervisor

**Planning and Development Review Department:**

Keith Mars, Environmental Program Coordinator

**MEETING MINUTES**

**A. CALL TO ORDER**

Board Chair Brewer called the meeting to order at 5:50P.M.

**B. APPROVAL OF MINUTES**

1. Approve the minutes of the Urban Forestry Board meeting of June 19, 2013.  
Motion made by Board Member Kite, seconded by Board Member vanTreeck to approve the Urban Forestry Board meeting minutes of June 19, 2013. Board members Brewer, Kite, Maceo and vanTreeck approved. Board member Fleming abstained.
2. Approve the minutes of the Urban Forestry Board Special Called meeting of July 2, 2013.  
Motion made by Board member Maceo, seconded by Board member Kite to approve the Special Called meeting of July 2, 2013. All members present in favor.

### **C. CITIZEN COMMUNICATION**

The first 4 (four) speakers signed up prior to the calling of the meeting to order are allowed a three-minute allotment each to address their concerns regarding items not posted on the agenda.

There was no citizen communication.

### **D. ANNOUNCEMENTS**

Jessica Wilson – Invasive Plant Field Guide training tool. Contact Jessica for a copy.

Angela Hanson – The invasive plant kudzu was discovered in a residential area in southwest Austin

Angela Hanson introduced new Forestry personnel and intern. Also, two new Forestry staff attended Tree Risk Assessment Training. New standard for tree risk assessment.

2010 Tree Canopy Analysis almost complete.

Ray Henning reported the sound wall project along MoPac underway.

Board Vice-Chair resigned from the Board.

### **E. URBAN FORESTER EXECUTIVE LIAISON REPORT – Angela Hanson, Urban Forestry Program Manager, Parks and Recreation Department, Urban Forestry Program, including:**

- Monthly Notification: Removal of protected size trees on parkland that constitute an imminent public safety risk. Information presented.
- Update on items related to the Comprehensive Urban Forest Plan. Information discussed.
- Staff proposal to address City Council Resolution 20130627-070: Public tree value, funding, and management. Resolution passed on June 27, 2013.
- Monthly briefing from Public Works Department. Question from Board regarding which department planted the trees on Airport Blvd?.

### **F. ACTION ITEM BRIEFINGS**

1. Resignation of Urban Forestry Board Chair Patrick Brewer and election of replacement Board Chair. Patrick Brewer resigned as Chair of the Urban Forestry Board.
2. Discuss and consider approval of items related to Urban Forestry Board Comprehensive Urban Forest Plan. Motion made by Board member Fleming, seconded by Board member vanTreeck to approve the Performance Indicators, Policy Elements, Community Engagement Schedule and Design Template. All members present in favor.

### **G. DISCUSSION AND ACTION ITEMS**

1. Election of Urban Forestry Board Chair vacated by Patrick Brewer.  
Board member Brewer nominated Chris Kite for the Board Chair position. Motion made by Board member Brewer, seconded by Board member Fleming to elect Board member Kite as new Board Chair. All members present in favor.
2. Approval of items related to Urban Forestry Board Comprehensive Urban Forest Plan.  
Motion made by Board member Fleming, seconded by Board member vanTreeck to approve the items related to the Urban Forestry Board Comprehensive Urban Forest Plan – Performance Indicators, Policy Elements, Community Engagement Schedule, Design Template/Format and Layout. All members present in favor.

## **H. BRIEFINGS – 10 Minute Limit For Each Briefing**

1. Austin Energy Line Clearance Monthly Update. Ray Henning, Line Clearance Superintendent, Austin Energy.  
Mr. Henning presented the monthly report.
2. City Arborist Program Tree Presentation and Replenishment Monthly Update – Michael Embesi, City Arborist, Planning and Development Review Department.  
Keith Mars presented the monthly report.
3. City Arborist Program Heritage Tree Monthly Update – Michael Embesi, City Arborist, Planning and Development Review Department.  
Keith Mars presented the monthly report.
4. Firewise Program Working Group Update. Presenter: Board Vice-Chair Hayes.  
Board member Fleming presented information regarding the Working Group update.
5. City Council resolution on Prominent Trees At Risk. Presenter: Peggy Maceo.  
This item postponed to the regular meeting to be held August 21, 2013.

## **I. FUTURE ITEMS FROM BOARD MEMBERS**

Action Item -- Election of Board Vice-Chair – August 2013 regular meeting.

Briefing: -- City Council resolution on Prominent Trees At Risk – Presenter Peggy Maceo. August 21, 2013.

Briefing -- Downtown Tree Inventory Report – September 18, 2013. Presenter: Michael Embesi, City Arborist

Briefing – Overview of new standard methodology for tree risk assessment to be discussed during August Executive Liaison Report.

## **J. ADJOURNMENT**

Board Chair Kite adjourned the meeting at 8:17P.M.

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications are provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 (four) days before the meeting date. Please call Robert Clawson at the Parks and Recreation Department, at 978-2600, for additional information; TTY users route through Relay Texas at 711.

For more information on the Urban Forestry Board, please contact Angela Hanson at [angela.hanson@austintexas.gov](mailto:angela.hanson@austintexas.gov) or by phone at 974-9551.