

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	27650	Agenda Number	29.
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Meeting Date:	October 3, 2013
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Department:	Purchasing
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## Subject

Authorize award and execution of a 36-month requirements service agreement with VOIANCE LANGUAGE SERVICES, LLC, to provide Interpretation service for APD in an amount not to exceed \$131,027, with three 12-month extension options in an amount not to exceed \$43,676 per extension option, for an total contract amount not to exceed \$262,054.

## Amount and Source of Funding

Funding in the amount of \$43,676 is available in the Fiscal Year 2013-2014 Operating Budget of the Austin Police Department. Funding for the remaining 24 months of the original contract period and extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Lowest bid meeting specifications.
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Prior Council Action:	
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For More Information:	Georgia L. Billela, Buyer II, 512-974-2939
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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## Additional Backup Information

This contract will provide APD with over the phone language interpretation services for non-English speaking clients upon request of any officer or designated employee of the Austin Police Department. These services are required for walk-in clients or emergency services. Voiance will provide a single toll free number that provides direct access to Interpreters twenty-four hour, seven day, 365 days a year (holidays included).

This service is essential to effectively assist non-English speaking clients to attain service.

MBE /WBE solicited: 4/2

MBE /WBE bid: 0/0

**BID TABULATION**  
**IFB No. JSD0013**  
**Interpretation Services**  
**(9 line items)**

<b><u>Vendor</u></b>	<b><u>Total Price</u></b>
Voiance Language Services, LLC Tucson, AZ	\$131,031
Universe Technical Translation, LLC Houston, TX	\$131,259
Optimal Phone Interpreters Winter Park, FL	\$137,943
Propio Language Services, LLC Lenexa, KS	\$138,504
Language Line Solutions Monteray, CA	\$156,342
Lionbridge Global Solutions II Silver Spring, MD	\$174,648
Rosario Winston Salem, NC	\$175,998
Interpreters Unlimited San Diego, CA	\$218,226
Birnbaum Interpreting Services Silver Spring, MD	\$344,565

A complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FASD Purchasing website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Fifty-nine notices were sent, including 4 MBEs and 2 WBEs. Nine proposals were received, with no response from the MBEs and WBE's.
- c. The pricing offered represents a decrease of 32% to the last contract award made July 2010.

**APPROVAL JUSTIFICATION**

- a. Lowest bid, Voiance Language Services is not the current provider of these services.
- b. The Purchasing Office concurs with the Austin Police Department's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.