

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council

Item ID:

28044

Agenda Number

27.

Meeting Date:

October 17, 2013

Department:

Purchasing

## Subject

Authorize award and execution of a 36-month requirements supply contract with ROUND ROCK TOYOTA to provide original equipment manufacturer parts and repair services for Toyota Vehicles in a total amount not to exceed \$395,486, with three 12-month extension options in a total amount not to exceed \$145,124 for the first extension option, \$152,331 for the second extension option, and \$159,897 for the third extension option, for a total contract amount not to exceed \$852,838.

## Amount and Source of Funding

Funding in the amount of \$125,500 is available in the Fiscal Year 2013-2014 Operating Budget of the Fleet Services Department. Funding for the remaining twenty-four months of the original contract period and extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing  
Language:

Sole Bid.

Prior Council  
Action:For More  
Information:

Jonathan Dalchau, Buyer II, 512-974-2938

Boards and  
Commission  
Action:

Related Items:

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

## Additional Backup Information

This contract will provide Original Equipment Manufacturer (OEM) parts and repair services needed to complete repairs for City-owned Toyota light-duty vehicles. The contractor will provide OEM parts and repair services on an as needed basis.

The repair services acquired through this contract will be used to supplement the repairs performed by technicians in the Fleet Service Centers and will increase responsiveness to City Departments. This contract is also necessary to supply the Service Centers with a reliable and continuous source of supply for parts and repair services. There are approximately 120 Toyota vehicles in the City's Fleet.

A sole bid was received and accepted from the potential vendor after contacting all four Toyota dealerships in the Central Texas area. Three of the dealerships elected not to bid on the solicitation after several recruiting attempts were made with multiple solicitation extensions.

MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

**BID TABULATION:**  
**IFB (Best Value) JRD0101**  
**OEM Parts and Repair Services for Toyota Vehicles**  
**(23 line items)**

<b><u>Vendor</u></b>	<b><u>Total Price for List of Sample Parts</u></b>
<b>Round Rock Toyota Round Rock, TX</b>	<b>\$60,496</b>

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

**PRICE ANALYSIS**

- a. Adequate competition.
- b. Twenty-two notices were sent, including 0 MBEs and 0 WBEs. One Bid was received with no MBEs/WBEs responding.
- c. This is the first contract of its type; therefore, there is no pricing history available.

**APPROVAL JUSTIFICATION**

- a. Sole bid received.
- b. The Purchasing Office concurs with the Fleet Services Division's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.