

A G E N D A



Recommendation for Council Action (CMD)

Austin City Council		Item ID:	27932	Agenda Number	7.
Meeting Date:	October 24, 2013				
Department:	Contract Management				
Subject					
Authorize negotiation and execution of a professional services agreement with the following three firms; MWM DESIGNGROUP; KLOTZ ASSOCIATES, INC. and TRC ENGINEERS, INC. or one of the other qualified responders to fund engineering services for 2013 Field Engineering for Pedestrian, Bicycle, and Urban Trails Rotation List for an estimated period of three years or until financial authorization is expended, for a total amount not to exceed \$1,500,000.					
Amount and Source of Funding					
Funding is available in the Capital Budgets of the various departments requiring services.					
Fiscal Note					
There is no unanticipated fiscal impact. A fiscal note is not required.					
Purchasing Language:	Staff recommendations are the most qualified firms of thirteen firms evaluated through the City's qualification-based selection process.				
Prior Council Action:					
For More Information:	Diane Rice, 512-974-7081; Garrett Cox, 512-974-9423; Lacy Kuslo, 512-974-7141.				
Boards and Commission Action:					
MBE / WBE:					
Related Items:	This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program) by meeting the goals with 84.20% WBE prime participation; 15.80% MBE and 0.00% WBE subconsultant participation.				
Additional Backup Information					

The selected firms will provide field engineering services for various pedestrian, bicycle, and urban trail facilities throughout the City of Austin. As part of the City's ongoing effort to comply with the directives of the Federal Americans with Disabilities Act (ADA), the Public Works Department has developed more efficient and cost effective methods for sidewalk and curb ramp construction. The City recognizes that improved and expanded pedestrian facilities are a frequently requested infrastructure improvement from the public at large. The IDIQ contract method, which includes engineered details, specifications, project locations currently identified and estimated total quantities of work, will be the construction delivery method used. As each project location is further defined, specific "work assignments" are issued to the Contractor, and the Contractor completes the scope of work for the unit prices included in the contract. A field engineer is assigned to work with the Contractor to define the final scope of work, alignment and resolve any conflicts in the field.

The selected firms will provide the following field engineering services for sidewalk, bikeway, and urban trail projects:

- Prepare bid documents
- Utilize American Association of State Highway and Transportation Officials (AASHTO) to provide field engineering services for bicycle facilities
- Prepare/process general permit documents
- Review/approve construction submittals
- Prepare sketches/design drawings as necessary to direct work
- Provide field assessment for constructability within IDIQ model
- Prepare construction estimates for use in budgeting projects
- Interface daily with IDIQ contractors
- Interface with City departments, other authorities, developers, and residents to coordinate work
- Provide/document daily field observation and direction of site construction
- Address contractor questions in the field
- Communicate with stakeholders/residents
- Attend/report at weekly progress meetings
- Attend/report at neighborhood/community meetings as necessary

The total funding authority for the 2013 Field Engineering for Pedestrian, Bicycle, and Urban Trails Rotation List is \$1,500,000.00 with the authority for each of three firms to be approximately \$500,000.00.

This request allows for the development of a professional services agreement with each of the three recommended firms for an estimated period of three years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the Request for Qualifications (RFQ) evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

Participation goals stated in the solicitation were 15.80% MBE and 15.80% WBE. The recommended firm(s) provided a MBE /WBE Compliance Plan that met the goals of the solicitation or demonstrated Good Faith Efforts and was approved by the Small and Minority Business Resources Department.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to 1,616 firms on June

26, 2013. The RFQ was obtained by 121 firms and 14 submitted qualification statements. One of the firms was found non-responsive. Four of the firms were certified MBE /WBE firms.

RECOMMENDED FIRMS:

MWM DesignGroup is located in Austin, Texas.
Klotz Associates, Inc. is located in Austin, Texas.
TRC Engineers, Inc. is located in Austin, Texas.