



AUSTIN PUBLIC LIBRARY SECURITY/CUSTODIAL

Secure and Clean Environment



- **“We can’t just open and hope.”**
 - ✦ Quote by Warren Graham, Library Security Consultant
 - ✦ Author, Black Belt Librarian & Real-World Safety & Security

- **“We can anticipate and plan.”**
 - ✦ Supervisors
 - St John Requejo/Security
 - Hubert Clayton/Custodial

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Progress Made

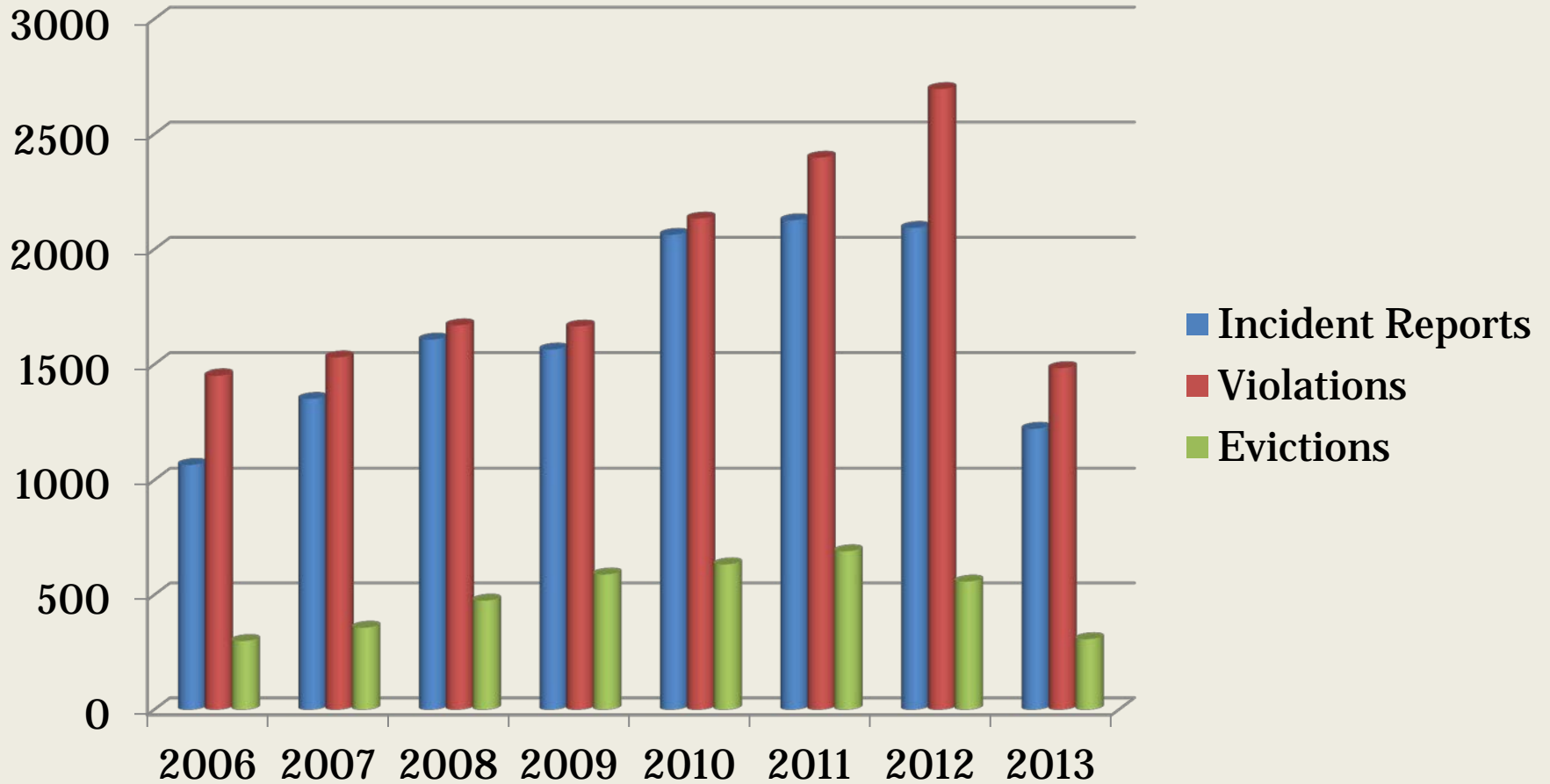
- January 2007 – Four Security Guards and 4 Custodians
- Growing needs require additional staffing
- Currently - 2013
 - ✦ Responsible for 23 Library buildings
 - ✦ 1 Supervisor/1 Lead/12 Security guards
 - ✦ 1 Custodial Supervisor/2 Leads/10 Custodians
- New Central Library – Additional staff?

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- **Measures taken to improve Security/Safety:**
 - Security cameras installed: Security currently monitoring 250+ in/exterior cameras (300+ final)
 - APL policies revised 12/14/2012 (*Appropriate Use Policy*) to align with current incidents
 - Year 2013 /Incidents 1223/Violations 1484/Evictions 307
 - 258 Disturbing others using the Library
 - 186 Harassment of Library staff or customers (Not Sexual)
 - 102 Sleeping in the Library
 - 091 Using obscene language
 - 075 Theft of Library, staff, or customer property

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- **Active Shooter Training –**
 - U.S. Dept of Homeland Security based
 - APD SWAT when possible
 - Homeland Security/City of Houston Simulated Video/Interactive TRN

Continue into 2014

- All branch locations will having Active Shooter specific to their location

DATE:	SECURITY	ASSIGNED	PATROLS
	SECURITY OFFICERS:	CLOSED BRANCHES:	CLOSED BRANCHES:
	School Hours 1430-1700	THURSDAY *	FRIDAY +
ADAM SECTOR			
AMR +	Closing Branch /School		AMR
AOK *		AOK	
APH +			APH
ASE *	Closing Branch /School	ASE	
BAKER SECTOR			
ACB +	School Hours 1430 - 1630		ACB
ACP +			ACP
ARZ +	Closing Branch		ARZ
ATO *	School Hours 1430 - 1630	ATO	
AOS *		AOS	
ATB	Opening Branch	ATB	
CHARLIE SECTOR			
ALW +	Closing Branch		ALW
ASJ *	School Hours 1430 - 1700	ASJ	
AUH +	Closing Branch		AUH
AWP *	School Hours 1430 - 1630	AWP	
DAVID SECTOR			
AMI +	(David Sector)Rotate		AMI
ANV *	closing	ANV	
AOQ +	At		AOQ
ASR *	One	ASR	
AYB +	Of		AYB
AHO *	These		
ARR -	Branches		

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- **Supervisor - Experience put to use**
 - ✦ **Fully staffed**
 - ✦ **Implemented Project Teams**
 - **Hi-dusting (safety issue)**
 - **Shampooing**
 - **Stripping/waxing**
 - **Restroom detailing**
 - **Power washing (When permissible)**

Custodial Schedule



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep
6:00 -2:30		Delivery	Delivery	Delivery	Delivery	Delivery	
6:00 -2:30		ARZ/ASE/ATB	ARZ/ASE/ATB	ARZ/ASE/ATB	ARZ/ASE/ATB	ARZ/ASE/ATB	
6:00 -2:30		AOK/AMR/APH	AOK/AMR/APH	AOK/AMR/APH	AOK/AMR/APH	AOK/AMR/APH	
6:00 -2:30		ACE	ACE	ACE	ACE	OUT	
6:00 -2:30		AUH/AWK ALW	AUH/AWK ALW	AUH/AWK/ALW	AUH/AWK ALW	AUH/AWK/ALW	
6:00 -2:30		OUT	ATO/AHC	ATO/AHC	ATO/AHC	ATO/AHC	
M-W 11:30-8: S/S 8-4:30	ACE/AHC ARZ/ALW	ARR/ACE/ATO	AZW/ACE	ARR/AZW/ACE			ALW/ARZ/ACE /AHC
6:00 -2:30		AYB/ANV/AOQ	AYB/ANV/AOQ	AYB/ANV/AOQ	AYB/ANV/AOQ	AYB/ANV/AOQ	
6:00 -2:30		AHO/ASR/AMI	AHO/ASR/AMI	AHO/ASR/AMI	AHO/ASR/AMI	AHO/ASR/AMI	
6:00 -2:30		ACP/AWP/ACB	ACP/AWP/ACB	ACP/AWP/ACB	ACP/AWP/ACB	ACP/AWP/ACB	
6:00 -2:30		OUT	OUT	OUT	OUT	OUT	
6:00 -2:30		ACE 3/4FLR/+AHC	ACE 3/4FLR	ACE 3/4FLR	ACE 3/4FLR	ACE 3/4FLR	
6:00 -2:30		ACE 1/2FLR/+AHC	ACE 1/2FLR	ACE 1/2FLR	ACE 1/2FLR/TRN	ACE 1/2FLR	
6:00 -2:30		TRN-	TRN/ACE	TRAINING	TRAINING	TRAINING	

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- **Totally GREEN**

- New equipment makes Green cleaning possible
- Cleaning products now in use (2) - green
- Implementing new training program to meet green standards



- **Both Security and Custodial are looking to the future and the New Central Library**
 - More cameras to monitor
 - Different environment – surrounded by business, high-rise condos
 - More floors to clean
 - Equipment to meet the needs of new materials used in building the library

- Thank you!