



**MBE/WBE AND SMALL BUSINESS PROCUREMENT  
PROGRAM ADVISORY COMMITTEE  
TUESDAY, NOVEMBER 5, 2013 5:30 PM  
CITY HALL/BOARDS AND COMMISSIONS ROOM 1101  
301 W. 2<sup>ND</sup> STREET  
AUSTIN, TEXAS**

**AGENDA**

**CALL TO ORDER**

**1. CITIZEN COMMUNICATION: GENERAL**

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

**2. APPROVAL OF MINUTES**

**3. NEW BUSINESS**

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Presentation from Apple Inc. regarding compliance with the City's Third Party Resolution (Resolution No. 20120112-058) and terms of their chapter 380 economic development agreement with the City.
- b. Presentation from Contract Management Department on the Contractor/ Consultant Evaluation Form and Process
- c. Election of Officers
- d. Set 2014 Regular Meeting Schedule
- e. Discuss and make recommendations on a guaranteed loan program, including a collateral pool for small businesses and minority- and women owned businesses (MBE/WBEs) that contract with the City directly, or through companies that contract with the City or have chapter 380 economic incentive agreements with the City.

**4. OLD BUSINESS**

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a. Discussion on terms and language in City of Austin's Third Party Resolution, SMBR's Third Party Agreement Guidebook, and Chapter 380 economic development agreements.

**5. STAFF BRIEFINGS**

- a. Monthly report and update from SMBR regarding the Small Business Construction Program (SBCP), Request for Change (RFC) and Council Awards reports.
- b. Monthly report and update from SMBR regarding Third Party Agreement reports.

## **6. EXECUTIVE SESSION**

- a.** Discuss legal issues related to the Public Information Act and City release of information regarding a third party (Private consultation with legal counsel - Section 551.071 of the Government Code).
- b.** Discuss legal issues related to the application and requirements of the City's MBE/WBE Program to chapter 380 economic development agreements (Private consultation with legal counsel - Section 551.071 of the Government Code).

## **7. FUTURE AGENDA ITEMS**

### **ADJOURNMENT**

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Dolores Gonzalez, ADA Coordinator, at (512) 974-3256, for additional information; TTY users route through Relay Texas at 711. For more information on the MBE/WBE and Small Business Procurement Program Advisory Committee, please contact Kristi Samilpa at (512) 974-7650.