

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	28735	Agenda Number	29.
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Meeting Date:	November 21, 2013
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Department:	Purchasing
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Subject

Authorize award, negotiation and execution of a 36 month requirements service contract with TIBH INDUSTRIES, INC. for temporary personnel services in an amount not to exceed \$1,373,800, with three 12-month extension options in an amount not to exceed \$457,933 per extension option, for a total contract amount not to exceed \$2,747,600.

Amount and Source of Funding

Funding in the amount of \$381,611 is available in the Fiscal Year 2013-2014 Operating Budgets of various departments. Funding for the remaining 26 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Chapter 122, Title 8, Human Resources Code
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Prior Council Action:	
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For More Information:	Rosemary Ledesma, Purchasing Manager /512- 322-6155
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Boards and Commission Action:	November 12, 2013 - Unanimously approved by the Austin Airport Advisory Commission on a 5-0 vote. November 13, 2013 - Unanimously approved by the Water and Wastewater Commission on a 6-0 vote. November 18, 2013 - To be reviewed by the Electric Utility Commission.
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority-Owned and Women-Owned Business Enterprise Procurement Program). This contract is exempted under Chapter 122, Title 8, Human Resources Code, of the Texas Government Code and no goals were established for this contract.
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Additional Backup Information

This service contract is for temporary personnel services on an as needed basis for various City departments. The temporary positions will be filled primarily for clerical type job titles, but may also include Accountant, Attorney, Executive Assistant, System Support Technician, Maintenance Worker, Dispatcher, Senior Buyer and other closely related titles. The City has been using TIBH Industries, Inc., (TIBH) since December 4, 2004 with its subcontractor, Goodwill Temporary Services, Inc. to meet the City's temporary clerical personnel needs. The existing contract for these services is due to expire on December 14, 2013.

Temporary employees are assigned to specific areas and are normally used exclusively in those areas. TIBH's temporary employees are thoroughly trained in safety requirement and in the use of equipment for their specified trades. TIBH maintains a training record for each temporary employee. Prior to the initial placement with a City department, TIBH gives all new temporary employees a minimum of eight hours of instruction for the specified job requirements.

The Human Resources Department manages this contract and recommends continuing these services because the previous work has been good and City departments are satisfied with the services. In addition, the service agency provides employment and opportunity to develop marketable work skills for individuals with disabilities. Over the past year there were approximately 15 TIBH temps placed in temporary employment positions with the City under the contract.

TIBH is certified by the State Legislature to provide products and services without competitive bidding by the State and its political subdivisions in compliance with Chapter 122, Title 8, Human Resources Code. Fair market prices are established by the Texas Council on Purchasing from People with Disabilities.