

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	29135	Agenda Number	50.
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Meeting Date:	December 12, 2013
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Department:	Purchasing
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Subject

Authorize award and execution of a 36-month requirements service contract with LONGHORN MOBILE GLASS SERVICE INC., or one of the other qualified bidders for IFB-BV JSD0219REBID, to provide automotive glass repair and replacement services for automobiles, trucks, and other City equipment for the Fleet Services Department in an amount not to exceed \$273,438, with three 12-month extension options in an amount not to exceed \$98,322 for the first extension option, \$102,663 for the second extension option, and \$107,221 for the third extension option, for a total contract amount not to exceed \$581,644.

Amount and Source of Funding

Funding in the amount of \$74,167 is available in the Fiscal Year 2013-2014 Operating Budget of the Fleet Services Department. Funding for the remaining 26-months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Best evaluated bid received.
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Prior Council Action:	
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For More Information:	Jonathan Dalchau, Buyer II, 512-974-2938
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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Additional Backup Information

This contract will provide glass repair and replacement services for City-owned vehicles and equipment at all Fleet Service Centers. The contractor will also provide emergency mobile glass repair parts and services, as needed, to repair or replace cracked, chipped, or broken windshields and other equipment glass components.

This contract is necessary to support the automotive and equipment Fleet Service Centers with a reliable and continuous repair source.

A team composed of personnel from the Fleet Services Department with expertise in this area evaluated the proposals and unanimously chose this proposal as the best to provide these services. Evaluation criteria included item costs, labor and service rates, template charges, dealer markup, local business presence, and acceptance of the City of Austin's terms and conditions.

This request allows for the development of an agreement with a qualified offeror that Council selects. If the City is unsuccessful negotiating a satisfactory agreement with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified offeror and authorize contract negotiations with that provider.

MBE/WBE solicited: 1/3

MBE/WBE bid: 0/0

BID TABULATION
IFB (Best Value) JSD0219REBID
Automotive Glass Repair and Replacement Services
(20 line items)

<u>Vendor</u>	<u>Total Price for List of Sample Parts</u>
Longhorn Mobile Glass Service Austin, TX	\$52,221
Town & Country Glass Cedar Creek, TX	\$37,523
Binswanger Glass Co. Austin, TX	\$173,550
Alamo Auto Glass San Antonio, TX	*

* Alamo Auto Glass was deemed non-responsive in the bid evaluation process.

Longhorn Mobile Glass Service was determined the best evaluated option based on the points allocated for each section as stated in the solicitation documentation.

A copy of the complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FASD Purchasing website.

PRICE ANALYSIS

- a. Adequate competition.
- b. Sixty-two notices were sent, including 1 MBEs and 3 WBEs. Four bids were received with no MBEs/WBEs responding.
- c. The pricing offered reflects a 16% decrease when comparing similar items to the last contract award in November 2010.

APPROVAL JUSTIFICATION

- a. Best evaluated bid.
- b. The Purchasing Office concurs with the Fleet's recommended award.
- c. Advertised in the Austin American Statesman and on the Internet.