



M E M O R A N D U M

**City of Austin
Financial & Administrative Services Department
Purchasing Office**

DATE: November 18, 2013

TO: Memo to File

FROM: Lynn Rich, Buyer II

RE: MA PA140000011

This MA was created as a payment mechanism only.

Please reference MA 5700 PA140000011 for all the original documentation, which was created and maintained by the department.

This MA is a payment mechanism only.



City of Austin
Law Department

301 W. 2nd Street, P.O. Box 1088
Austin, Texas 78767-1088
(512) 974-2268

(512) 974-2268
Writer's Direct Line

RECEIVED

(512) 974-2912
Writer's Fax Line

NOV 14 2013

LAW DEPARTMENT

November 7, 2013

C. Robert Heath
Bickerstaff Heath Delgado Acosta LLP
3711 S. MoPac Expy
Building 1, Suite 300
Austin, TX 78746

RE: Represent the City's interests in ongoing litigation regarding the new Voter ID
Law in Texas, as assigned by the City Attorney

Dear Mr. ~~Heath~~: Bob

This Engagement Letter confirms that you will represent the City of Austin to provide legal services concerning the above-referenced matter. The City requires outside counsel to follow certain policies outlined in the attached Terms of Engagement. Please sign and return this Engagement Letter to Teresa Medina in the enclosed envelope, confirming that you agree to these policies. Please include proof of professional liability insurance with minimum limits of one million dollars (\$1,000,000) per occurrence, per "Section II" of attached Addendum

Deputy City Attorney Anne Morgan is the in-house attorney responsible for managing this matter (the "Managing Attorney"). The City will pay for the legal services you provide, in a total amount not to exceed **\$120,000.00** for all fees and expenses billed under this agreement.

We have agreed that your billing rate for this matter is **\$380.00** per hour. The agreed billing rates for any other named attorney(s) and paralegal(s) authorized to work on this matter, if any, are shown on the attached **Rate Schedule**. **The City will not pay for work by any person not listed on the Rate Schedule unless I preauthorize the change in writing in an amendment to the Rate Schedule.** Unless later agreed to in writing, these hourly rates are set for the duration of this engagement.

If you require consultant or subcontractor services, you must receive prior written approval from me. Pursuant to the City's accounting and auditing policies, you must bill the City on your letterhead for services rendered by other firms, i.e., court reporters, record companies, and consultants. The City cannot pay invoices from other businesses if they were not hired directly by the City.

RECEIVED NOV 12 2013

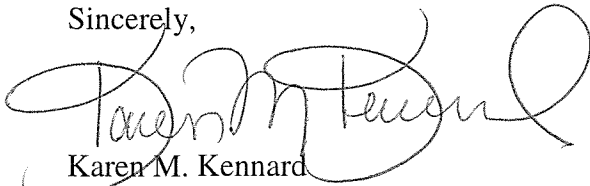
ALM

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C. Robert Heath
May 13, 2011
Page 2

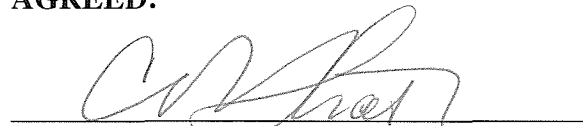
If you have any questions, please do not hesitate to call me or the Managing Attorney.

Sincerely,



Karen M. Kennard
City Attorney

AGREED:



C. Robert Heath
Bickerstaff Heath Delgado Acosta LLP

Attachments: Terms of Engagement
 Rate Schedule

KMK/tmm

Outside Counsel Hourly Rate Schedule and Authorized Staff

The City will only pay for work done by the staff named and at the hourly rates listed below.

The City expects that this matter will be leanly staffed and economically handled.

Work is to be done by the person with the appropriate qualifications and an appropriate hourly rate for the services performed.

The City expects that work on city matters will be done at hourly rates that are a substantial discount from the firm's general billing rates.

These hourly rates are set for the duration of the engagement.

Only the following people are authorized to work on this matter:

C. Robert Heath	Partner	\$380/hr
Syd Falk	Partner	\$350/hr
Joshua Katz	Partner	\$250/hr
Laurie Johnson	Legal Assistant	\$130/hr
Becky Vragel	Legal Assistant	\$130/hr
Denise Anderson	Legal Assistant	\$130/hr
Sherry McCall	GIS Specialist	\$165/hr

Name	Classification (e.g., "partner," "associate," "paralegal")	Hourly Rate
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Agreed:

CDAA
Outside Counsel Initials

11-13-13
Date