



**MBE/WBE AND SMALL BUSINESS PROCUREMENT
PROGRAM ADVISORY COMMITTEE
TUESDAY, JANUARY 7, 2014 5:30 PM
CITY HALL, BOARD & COMMISSION ROOM 1101
301 W. 2ND STREET, AUSTIN TEXAS**

AGENDA

CALL TO ORDER

1. APPROVAL OF MINUTES

2. CITIZEN COMMUNICATION: GENERAL

The first 10 speakers signed up prior to the meeting being called to order will each be allowed a three-minute allotment to address their concerns regarding items not posted on the agenda.

3. NEW BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a.** Update from the Weatherization Committee to include the 2014 meeting schedule
- b.** Update from Ryan Krogstad, DPR Construction, Inc., on M/WBE participation on the Austin Energy New Energy Control Center project
- c.** Presentation from Austin Commercial, Consolidated Rental Car Facility (CONRAC), regarding compliance with the City's Third Party Resolution (Resolution No. 20120112-058) and terms of their agreement with the City
- d.** Presentation from the Purchasing Office on procurement of advertising services, including the use of electronic advertising and the effects on local certified M/WBE newspapers
- e.** Presentation from staff regarding parameters of requirements on local preference in government procurement

4. OLD BUSINESS

For discussion and possible action on recommendations to City Council (2-1-163(B))

- a.** Discuss and make recommendations on a guaranteed loan program, including a collateral pool for small businesses and minority- and women owned businesses (MBE/WBEs) that contract with the City directly, or through companies that contract with the City or have chapter 380 economic incentive agreements with the City
- b.** Development of Third Party presentation guidelines for Third Party companies presenting to the Advisory Committee
- c.** Discussion on terms and language in City of Austin's Third Party Resolution, SMBR's Third Party Agreement Guidebook, and Chapter 380 economic development agreements

5. STAFF BRIEFINGS

- a.** Monthly report and update from SMBR regarding the Small Business Construction Program (SBCP), Request for Change (RFC), and Council Awards reports.
- b.** Monthly report and update from SMBR regarding Third Party Agreement reports.

6. FUTURE AGENDA ITEMS

ADJOURNMENT

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 4 days before the meeting date. Please call Dolores Gonzalez, ADA Coordinator, at (512) 974-3256, for additional information; TTY users route through Relay Texas at 711. For more information on the MBE/WBE and Small Business Procurement Program Advisory Committee, please contact Kristi Samilpa at (512) 974-7650.