



APPROVED January 15, 2014

**MEETING MINUTES
Wednesday, October 16, 2013**

**BOND OVERSIGHT COMMITTEE
Regular Meeting**

The Bond Oversight Committee convened in a regular meeting on Wednesday, October 16, 2013, at 8:30 a.m. in City Hall Boards & Commissions Room #1101, 301 West 2nd Street, Austin, Texas.

Chair Dave Sullivan called the Committee Meeting to order at 8:30 a.m.

Committee Members in Attendance:

Dave Sullivan (Chair), Moses Garcia (Vice Chair)
Tyler Anderson, Karen Friese, Jennifer McPhail

Committee Members Paige Hill and Beverly Silas were not in attendance.

Staff in Attendance:

Mike Trimble, Susan Daniels (Liaison) and staff presenters listed in Agenda item 3 below.

1. APPROVAL OF MINUTES

A motion to approve the Minutes from the June 5, 2013 meeting was made by Vice Chair Garcia, seconded by Committee Member Friese and approved in a 4-0-1 vote with Committee member McPhail abstaining and Committee Members Hill and Silas absent.

2. CITIZEN COMMUNICATION: GENERAL

No one signed up to speak.

3. NEW BUSINESS - BRIEFINGS

A. General Obligation Bond Programs Overview:

- i. James Snow, Public Works Department, Rob Spillar, Austin Transportation Department, and George Adams, Planning & Development Review Department, presented an overview of Proposition 12 of the 2012 Bond Program. Mr. Snow provided an overview of the programs and projects they anticipate moving forward in the 2012 Bond and the approximate amount to be spent on each area. He explained the cross-departmental collaboration process for prioritizing projects prior to the City's needs assessment, during Bond Development and throughout the Bond Election Advisory Task Force processes. There are eleven ongoing departmental programs that Public Works and Transportation manage and each received some funding from the 2012 Bond, including the following:
 - City Wide Sidewalks, Ramps, Curbs and Gutters (sponsor: PWD)
 - City Wide Bikeways (sponsor: PWD)
 - Design of New Projects (sponsor: PWD)
 - Minor Bridges, Culverts and Structures (sponsor: PWD)
 - Neighborhood Partnering Program (sponsor: PWD)
 - Street Reconstruction Program (sponsor: PWD)
 - Urban Trails and Grant Match Projects (sponsor: PWD)

- IH35 Corridor Development Program (sponsor: ATD)
- MoPac Improvements sponsor: ATD)
- Local Area Traffic Management (sponsor: ATD)
- Arterial Congestion and Crash Risk Mitigation (sponsor: ATD)

Also included are seven named projects in the Bond program including the improvements to the following:

- 51st Street (sponsor: ATD)
- Riverside Drive (sponsor: ATD)
- North Lamar/Burnet Road (sponsor: PWD)
- Violet Crown Trail (sponsor: PWD)
- MoPac Bicycle Bridge (sponsor: PWD)
- Emmett Shelton Bridge (sponsor: PWD)
- Public Works Service facility (sponsor: PWD)

Rob Spiller, Austin Transportation Department, presented additional information about the programs and projects sponsored by his department and James Snow, Public works, gave a similar overview of the programs and projects sponsored by his department.

- ii. John Gillum and Heidi Tse, Austin Public Library, presented an overview of Library Facilities component of Proposition 18 of the 2012 Bond Program, receiving \$8 million. Mr. Gillum discussed the nine projects to be completed with 2012 bond funding. Projects include renovations to the Austin History Center, Zaragoza Warehouse and the following seven branch libraries: Cepeda, Milwood, Pleasant Hill, Will Hampton, University Hills, Windsor Park and Yarbrough branch libraries. Mr. Gillum also summarized progress on the new Central Library, utilizing \$90 million in 2006 Bond Prop. 6 funding.
- iii. Nick Naccarato, Economic Development Department, presented an overview of Cultural Arts Facility component of Proposition 18 of the 2012 Bond Program, receiving \$5.4 million. Austin Studios is a City-owned facility that is leased to Austin Film Society. Improvements will be based on a recent campus master plan of the 20 acre site. The highest priority improvements are a new roof for the former National Guard Armory building, enclosure of the Armory maintenance bay and site utilities. An agreement with the Austin Film Society is under negotiation and is anticipated to be completed shortly. Mr. Naccarato also summarized previous work to the campus completed with \$5 million in 2006 Bond Prop. 4 funding.

B. Capital Improvements Visualization, Information and Communication (CIVIC):

- i. Mike Trimble, Capital Planning Office, and James Snow, Public Works Department, gave an overview of CIVIC, Capital Improvements Visualization, Information and Communication, a new tool for the public to learn more about the City’s capital improvement projects. Public Works, Communications and Technology Management, Financial Services and the Capital Planning Office have been working collaboratively to develop an online website and mapping tool in response to Council Resolution No. 20120927-085. Staff has pursued a phased approach utilizing existing systems and resources in developing CIVIC. Phase I of CIVIC includes:
 - CIP Reports detailing program funding and spending
 - Map of Projects (Map Viewer), including information on 2010 and 2012 GO bond-funded programs and projects
 - Project Detail Pages (including project description, status, funding sources, project manager, etc.)
 - Informative content about the CIP, frequently asked questions, and contact information
 - Flexible viewing capability for mobile devices

The project team is working to finalize the CIVIC system features and is planning for a public launch in November 2013.

C. General Obligation Bond Programs Update:

- i. Susan Daniels, Capital Planning Office, gave an update on the 2012 Bond program by highlighting department efforts to reach Bond Program Goals and Milestones. Departments have presented an overview of four propositions, with the last two scheduled for the January meeting. She also gave an update on Program goals to maintain improved reporting, communications and transparency during implementation of the Program and to provide opportunities for stakeholder input and feedback. Three specific efforts relate to the online mapping tool (CIVIC), Vendor session and reports have been underway. A separate presentation was given on CIVIC at this meeting, so she gave highlights on the Vendor session and Reports as follows:
 - Over 100 interested professional services consultants and construction services vendors came to learn more about upcoming opportunities for design and construction of projects funded by the 2012 Bond Program at a Vendor Open House held Oct. 10, 2013. Presentations and handouts from the event are available on the Capital Planning Office website: austintexas.gov/bondvendors.
 - The Bond Programs Report will be ready for distribution before the end of October. The City's Financial Services Department is currently finalizing all closeout items related to fiscal year 2013. The Report will be emailed to the Committee and posted on the web as soon as the fiscal year end information is incorporated, as to accurately capture the financial status of the Program. Ms. Daniels explained that a new addition to the report will be charts showing the financial spending history for the 2006, 2010 and 2012 Bond programs. Dollar amounts expended, encumbered and available are captured on a quarterly basis from inception of the program and will continue through the program's completion.

4. NEW BUSINESS – ACTION ITEMS

No citizens signed up to speak on specific items below.

- A. **Election of Officers:** Committee Member Anderson nominated Dave Sullivan as Chair and Moses Garcia as Vice chair and was approved in a 5-0 vote with Committee Members Hill and Silas absent.
- B. **Adoption of Fiscal Year 2014 Meeting Schedule:** A motion to approve the FY14 meeting Schedule was made by Committee Member McPhail, seconded by Vice Chair Garcia and approved in a 5-0 vote with Committee Members Hill and Silas absent. All meetings are anticipated to be held at City Hall in the Boards and Commissions room. Dates and location are subject to change. Approved meeting dates are as follows:
 - Wednesday, January 15, 2014 at 8:30 am
 - Wednesday, April 16, 2014 at 8:30 am
 - Wednesday, June 4, 2014 at 8:30 am
 - Wednesday, July 16, 2014 at 8:30 am

5. FUTURE AGENDA ITEMS

- 2012 Bond – proposition presentations by sponsor departments. (Prop.13 and Prop. 16)
- Bond Programs Report – highlights of the 2012, 2010, 2006 programs
- CIVIC update
- Operations and Maintenance impacts of Bond program implementation

- Other items as requested

6. ADJOURN

- Chair Sullivan adjourned the meeting at 10:20 a.m. without objection.