

A G E N D A



Recommendation for Council Action (CMD)

Austin City Council

Item ID:

29701

Agenda Number

12.

Meeting Date:

January 23, 2014

Department:

Contract Management

Subject

Authorize negotiation and execution of a professional services agreement with the following three staff recommended firms or one of the other qualified responders to RFQ solicitation No. CLMP131: HDR ENGINEERING, INC., FREESE AND NICHOLS, INC., and CPM CONSULTANTS, for the 2013 Construction Inspection Services Rotation List for an estimated period of three years or until financial authorization is expended, with the total amount not to exceed \$2,000,000 divided among the three firms.

Amount and Source of Funding

Funding is available in the Capital and/or Operating and Maintenance Budgets of the various departments requiring services.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

**Purchasing
Language:**

Staff recommendations are the most qualified firms out of 16 firms evaluated through the City's qualification-based selection process.

**Prior Council
Action:**



**For More
Information:**

David Brocato, 512-974-1567; Rolando Fernandez, 512-974-7749; Felecia Shaw, 512-974-6017.

**Boards and
Commission
Action:**



Related Items:

MBE / WBE:

This contract will be awarded in compliance with City Code Chapter 2-9B (Minority Owned and Women Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

Additional Backup Information

The City of Austin maintains a rotation list of professional construction inspection firms to provide inspection services for small to medium sized projects of a general or routine scope, and for projects having a critical or emergency schedule which would preclude going through the normal individual project Request for Qualifications (RFQ) selection process.

The total funding authority for the 2013 Construction Inspection Services Rotation List is \$2,000,000 with the authority for each of 3 firms to be approximately \$666,666.

This request allows for the development of a professional services agreement with each of the 3 staff recommended firms for an estimated period of 3 years or until financial authorization is expended. Initial project assignments will be based on the firm's final ranking as determined during the RFQ evaluation (highest to lowest), the maximum cumulative contracted amount in comparison to the estimated task budget for that firm, and the firm's qualifications and availability of expertise at time of project need. If the City is unsuccessful in negotiating a satisfactory agreement with a recommended firm(s), if a selected firm ceases practice during the contract period, or if the City elects to terminate its agreement with one of the selected firms, the remaining assignments will be assigned to the remaining firm(s) for the duration of the contract period.

No M/WBE goals were established for this solicitation.

Notification of issuance of a RFQ for the subject services was sent to 1277 firms on June 25, 2013. The RFQ was obtained by 126 firms, and 18 firms submitted qualification statements. Twelve (12) of the firms were certified M/WBE firms.

RECOMMENDED FIRMS:

- HDR Engineering, Inc.
- Freese and Nichols, Inc.
- CPM Consultants (WBE /FB)

HDR Engineering, Inc. is located in Austin, TX

Freese and Nichols, Inc. is located in Austin, TX

CPM Consultants is located in Austin, TX