



Weatherization Committee of the
MBE/WBE and Small Business Enterprise
Procurement Program Advisory Committee Meeting Minutes

Regular Meeting
Tuesday, January 21, 2014

The Weatherization Committee of the MBE/WBE and Small Business Enterprise Procurement Program Advisory Committee convened in a regular meeting on Tuesday, January 21, 2014 at 301 W. 2nd Street, Executive Session Room 1027, in Austin, Texas.

Acting Chair Barbra Boeta called the Board Meeting to order at 3:12 p.m.

Board Members in Attendance:

Anne Harutunian, Barbra Boeta, Sheri Marshall

1. APPROVAL OF MINUTES

The minutes for the regular meeting of December 17, 2013 were approved on Committee Member Anne Harutunian's motion, seconded by Barbra Boeta, on a 2-0 vote.

2. CITIZEN COMMUNICATION: GENERAL

There were no speakers signed for Citizen Communication.

3. NEW BUSINESS

a. Election of Officers

The Committee approved Barbra Boeta as Chair, on Committee Member Anne Harutunian's motion, seconded by Barbra Boeta, on a 2-0 vote. The Committee also approved Anne Harutunian as Chair on committee member ~~Seri~~ Sheri Marshall's motion, seconded by Barbra Boeta, on a 3-0 vote.

4. OLD BUSINESS

a. Update from Austin Energy staff regarding the Weatherization Assistance programs

Joe Guerrero, Austin Energy Program Coordinator, provided updates on the program and responded to questions from the Committee.

5. STAFF BRIEFINGS

a. Weatherization Assistance Participation Report from Small & Minority Business Resources (SMBR)

Tamela Saldana, SMBR Compliance Manager, provided an update on the report. Future reports will be modified to include Tier 1 and Tier 2 participants.

6. AGENDA ITEMS

- a.** Update from Austin Energy staff regarding the Weatherization Assistance programs
- b.** Weatherization Assistance Participation Report from Small & Minority Business Resources (SMBR)

7. ADJOURN

Chair Barbra Boeta adjourned the meeting at 4:02 p.m. without objection.