

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	29809	Agenda Number	18.
---------------------	----------	-------	---------------	-----

Meeting Date:	February 27, 2014
---------------	-------------------

Department:	Purchasing
-------------	------------

Subject

Authorize award and execution of a supply contract with TEXAS METER & DEVICE CO., LLC, for the purchase of three-phase portable meter testers for Austin Energy, in an amount not to exceed \$71,800.

Amount and Source of Funding

Funding is available in the Fiscal Year 2013-2014 Capital Budget of Austin Energy.

Fiscal Note

A fiscal note is attached.

Purchasing Language:	Sole bid received.
----------------------	--------------------

Prior Council Action:	
-----------------------	--

For More Information:	Paige McDonald, Buyer II/512-322-6118
-----------------------	---------------------------------------

Boards and Commission Action:	January 27, 2014 - Approved by the Electric Utility Commission on a 7-0 vote.
-------------------------------	---

Related Items:	
----------------	--

MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
------------	--

Additional Backup Information

This contract is for the one-time purchase of four portable three-phase meter site testers/analyzers for use by Austin Energy. These portable meter site testers/analyzer will be used to evaluate customers' billing meter apparatus and site wiring for proper and accurate function. On-site assessments and testing are necessary to verify that installations are operating correctly, ensuring that customers' electrical usage is accurately recorded. The field testing devices are all-in-one portable testing units that allow electric characteristics to be compiled and analyzed in a safe and efficient manner. They will be used by Austin Energy personnel to test electrical meter installations, associated current transformers and wiring at customer locations throughout the service area.

MBE/WBE solicited: 2/0

MBE/WBE bid: 0/0

BID TABULATION

IFB No. MPM0006

Three-Phase Portable Meter Testers

(1 – line item, qty. 4)

<u>Vendor</u>	<u>Unit Price</u>	<u>Total Bid Amount</u>
Texas Meter & Device Co, LLC Waco, TX	\$17,950	\$71,800

A complete bid tabulation is on file in the Purchasing Office and is on the City of Austin, FASD Purchasing Office website.

PRICE ANALYSIS

- Sole bid received. The product offered has been on the market for 13 months. This is new equipment in the market and limited competitors are available. AE tested product offered and approved as a good quality acceptable product. No proposed-equal products were offered by other firms.
- Sixty-nine notices were sent including two MBEs. There are no known WBEs for this commodity. One bid was received, with no response from the MBEs.
- This is the first purchase of its type; therefore, there is no pricing history available.

APPROVAL JUSTIFICATION

- Sole bid received.
- The Purchasing Office concurs with Austin Energy's recommended award.
- Advertised on the Internet.