



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, January 21, 2014**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, January 21, 2014
One Texas Center, 505 Barton Springs Road, Public Works Director's Conference Room, 13th Floor.**

Current Board Members

☐ P ☐ Martin A. Prisant – Chair
☐ P ☐ Suzanne Litz
☐ P ☐ Jason Cato
☐ P ☐ Howard Lazarus – Ex-Officio Member

☐ A ☐ Calvin Williams – Vice Chair
☐ A ☐ Robert Drake
☐ P ☐ Carson Fisk
☐ P ☐ Thomas Dodd

City Staff in Attendance:

James Snow, Assistant Director – Public Works
Rolando Fernandez, Assistant Director – Contract Management Department
Cynthia Gonzales, Division Manager – Contract Management Department
Barbara Kuhl, Division Manager – Contract Management Department
Rick Wilson, Program Consultant – Contract Management Department
Lucy Bonee, Executive Assistant – Public Works Department

Chair Prisant called the Board Meeting to order at 10:01 a.m.

1. CITIZEN COMMUNICATION: GENERAL – none

2. APPROVAL OF MINUTES

Minutes from the meeting of 12/17/2013 were approved by Chair Prisant and Member Carson seconded on a 4-0 vote.

3. DIRECTOR'S REPORT

Howard Lazarus, Director gave the committee a brief update on the current events for Public Works.

4. NEW BUSINESS

a. Personnel Update - CMD

Rolando Fernandez, CMD presented Cynthia Gonzales, CMD to the committee. Cynthia is the new Contract Manager for CMD.

b. Civic Website Presentation

James Snow, Public Works gave a presentation on the City of Austin's new CIVIC website. Mr. Snow walked the committee through the website and explained the various tools available through the website.

5. OLD BUSINESS

a. Standing Agenda Item – Update of Contractors Evaluation Worksheet – CMD

Rick Wilson, Contract Management, reported that CMD is waiting for the City Attorney to approve the rules and anticipates that the approval will come soon. Once the rules are approved, CMD will move toward the implementation stage. Mr. Wilson will continue to update the committee.

6. FUTURE AGENDA ITEMS

a. Committee to request future agenda items

The committee reviewed and discussed the 2014 Work plan. Chair Prisant approved the 2013 Annual Report and asked that Lucy Bonee, Staff Liaison submit the Annual Report and the 2013 Work plan to the City Clerk's office.

7. NEXT MEETING (February 18, 2014)

8. ADJOURN

Meeting was adjourned at 10:55 a.m. by Member Litz.