

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	31049	Agenda Number	14.
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Meeting Date:	March 6, 2014
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Department:	Purchasing
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Subject

Authorize award and execution of a 36-month requirements supply agreement with INGRAM LIBRARY SERVICES INC. to provide DVD and Blu-Ray videos in an amount not to exceed \$1,118,592 with three 12-month extension options in an amount not to exceed \$372,864 per extension option, for a total contract amount not to exceed \$2,237,184.

Amount and Source of Funding

Funding in the amount of \$134,231 is available in the Fiscal Year 2013-2014 Operating Budget of the Austin Library Department and funding in the amount of \$52,201 is available in the Fiscal Year 2013-2014 Capital Budget of the Austin Library Department. Funding for remaining 30 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

A fiscal note is required.

Purchasing Language:	Lowest bid received.
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Prior Council Action:	
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For More Information:	Georgia L. Billela Buyer II, 512-974-2939
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this contract.
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Additional Backup Information

The contract is to provide DVD's and Blu-Ray videos to the Austin Public Library (APL) and the Austin History Center. APL is committed to providing easy access to current materials for over 500,000 registered card holders. This contract will allow the APL to meet their strategic plan objectives to build and maintain a collection of popular DVD and Blu-Ray videos.

The APL consists of John Henry Faulk Central Library, 20 branch libraries, and the Austin History Center. The City has broken ground on a new Central Library which should open in 2016. Library customers visited 3,462,166 times last fiscal year and checked out a total of 4,724,031 items.

Ingram will provide videos and processing services to ensure they are ready for public use.

MBE/WBE solicited: 3/2

MBE/WBE bid: 0/0

BID TABULATION

IFB GLB0003

DVD AND BLU-RAY VIDEOS FOR THE AUSTIN PUBLIC LIBRARY
(12 LINE ITEMS)

<u>Vendor</u>	<u>Total Price</u>
Ingram Library Services, Inc. La Vergne, TN	\$372,864.00
Baker & Taylor, Inc. Charlotte, NC	\$382,800.00
Midwest Tape, LLC Holland, OH	\$395,580.00

A copy of the complete bid tabulation is on file in the Purchasing Office and on the City of Austin, FSD Purchasing website.

PRICE ANALYSIS

- Adequate competition
- 107 notices were sent including 3 MBEs and 2 WBEs. 3 bids and no MBEs or WBEs responded.
- The pricing offered represents an 8% decrease on like items from the last contract generated January 2008 with Midwest Tape, LLC.

APPROVAL JUSTIFICATION

- Lowest bid received meeting specifications.
- The Purchasing Office concurs with the Austin Library Department's recommended award.
- Advertised in the Austin American Statesman and on the Internet.