



Annual Internal Review

This report covers the time period of 1/1/2013__ to 12/31/2013__
(This report is due in the first quarter of each calendar year for the previous year.)

Library Commission **(Official Name of Board or Commission)**

The Board/Commission mission statement (per the City Code) is:

The Library Commission shall make recommendations to the city council on matters relating to the establishment, maintenance, and operation of the public libraries. Source: Ord. 20071129-011; Ord. 20101909-003.

1. **Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

The 2013 Commission Goals adopted were:

1. *Periodic meetings/contact with City Council.*
2. *Attendance at formal Commissioner "meet and greet" events at assigned branches.*
3. *Group attendance at system-wide special events as schedules permit.*

Establishment

- *Library Commissioners attended the ground-breaking ceremony for the new Central Library on May 30, 2013.*

Maintenance

- *Commission members drafted a letter for the City Council regarding support of the Library's budget for the coming fiscal year.*

Operations

- *Commissioners visited all assigned Library branches in 2013 and discussed their visits at Commission meetings.*

- *Commissioners attended a wide variety of Library programs and special events.*
- *Commissioners selected the Austin Public Library's Employee Appreciation Awardees and attended award ceremony.*
- *Commissioners heard presentations from a variety of Library departments on goals and operations. Definitely helpful for understanding APL's role in our community.*

2. Determine if the board's actions throughout the year comply with the mission statement.

As outlined in the previous question, all actions comply with the mission statement.

3. List the board's goals and objectives for the new calendar year.

- 1. Learn which Libraries will be in each of the new city council districts starting in Jan. 2015.*
- 2. Make liaison visits to their assigned Libraries each quarter. The visits can be with the Library staff, observational, or include participation in Library activities.*
- 3. Attend forums where city council candidates will be present, so to learn what candidate priorities for the public libraries will be if they are elected.*
- 4. Be prepared to answer questions about or give informational talks about the New Central Library.*