

## A G E N D A



## Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	31278	Agenda Number	34.
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Meeting Date:	March 20, 2014
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Department:	Purchasing
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## Subject

Authorize award, negotiation, and execution of a 12-month requirements service contract with PORTER LEE CORPORATION, for maintenance and support of the BEAST LIMS software for the Austin Police Department in an amount not to exceed \$27,468, with three 12-month extension options in amounts not to exceed \$28,292 for the first option, \$29,141 for the second option, and \$30,015 for the third option, for a total contract amount not to exceed \$114,916.

## Amount and Source of Funding

Funding in the amount of \$27,468 is available in the Fiscal Year 2013-2014 Operating Budget of the Austin Police Department. Funding for the extension options is contingent upon available funding in future budgets.

## Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Sole Source
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Prior Council Action:	
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For More Information:	Jane Neal, Buyer I, 512-974-3398
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Boards and Commission Action:	
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9C (Minority- Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.
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## Additional Backup Information

This contract is for software maintenance and support for the Austin Police Department's Barcoded Evidence Analysis, Statistics and Tracking Laboratory Information Management System (LIMS), which is used to support the forensic science division. The LIMS is used to perform quality assurance functions and document analysis information. The system provides a platform for reporting as well as support in the areas of tracking evidence within the forensic division. It also provides the platform for customers to request analysis, tracking of equipment, maintenance records and inventory of supplies and equipment.

APD has been using this system since 2009. The vendor holds all rights to the software and supporting systems. Porter Lee Corp, Schaumburg, IL, is the sole source for licenses, support and maintenance.