

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	31952	Agenda Number	34.
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Meeting Date:	April 17, 2014
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Department:	Purchasing
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Subject

Authorize award and execution of a 24-month requirements supply agreement with HACH COMPANY, for the purchase of specialized water quality testing equipment, supplies and chemicals for the Austin Water Utility in an amount not to exceed \$360,000 with three 12-month extension options in an amount not to exceed \$180,000 per extension option, for a total contract amount not to exceed \$900,000.

Amount and Source of Funding

Funding in the amount of \$75,000 is available in the Fiscal Year 2013 – 2014 Operating Budget of the Austin Water Utility. Funding for the remaining nineteen months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note

There is no unanticipated fiscal impact. A fiscal note is not required.

Purchasing Language:	Sole Bid.
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Prior Council Action:	
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For More Information:	Steve Aden, Purchasing Manager, 512-972-4040
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Boards and Commission Action:	April 9, 2014 - Approved by the Water & Wastewater Commission on 6-0 vote.
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Related Items:	
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MBE / WBE:	This contract will be awarded in compliance with City Code Chapter 2-9D (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore no goals were established for this solicitation.
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Additional Backup Information

This contract will provide for a readily available source of supply for HACH water quality testing equipment, supplies and chemicals from the HACH catalog. The supplies under this contract are for water quality monitoring items and analyzers that are used by the water treatment plants, Laboratory Divisions and Collection System Divisions. Supplies will be delivered and stored on an as needed basis to Davis Water Treatment Plant.

The Purchasing Office did an evaluation of twenty line items from the manufacturer's catalog that is commonly used by the Department. A comparison of the list price and the discount price was made to determine if the 5% discount was correct. When the Department places an order for the items under the manufacturer's catalog a 5% discount will be taken from the list price shown.

MBE/WBE solicited: 0/4

MBE/WBE bid: 0/0

BID TABULATION

(20 Sample Line Items)

IFB NO. STA1110

VENDOR

DISCOUNT OFFERED

HACH Company
Loveland, CO

5%

PRICE ANALYSIS

- a. Sole bid. The initial bid opening date was extended to attempt to get other firms to bid on the project, however, none responded. HACH is the manufacturer of the items covered under the proposed contract.
- b. One hundred twenty-one notices were sent including four WBEs. There were no MBE firms listed. One bid was received, with no MBE or WBE firms responding.
- c. The pricing offered represents a 6% increase from the last contract awarded February 2011. The discount offered of 5% below the listed catalog price remains unchanged.
- d. HACH Company is the current provider for these items.

APPROVAL JUSTIFICATION

- a. Sole bid.
- b. The Purchasing Office concurs with the Austin Water Utility's recommended award.
- c. Advertised in the Austin American-Statesman and on the Internet.