



## **Annual Internal Review**

**This report covers the time period of 1/1/2013 to 12/31/2013**

(This report is due in the first quarter of each calendar year for the previous year.)

### **Austin Airport Advisory Commission** **(Official Name of Board or Commission)**

**The Board/Commission mission statement (per the City Code) is:**

- 1. Describe the board's actions supporting their mission during the previous calendar year. Address all elements of the board's mission statement as provided in the relevant sections of the City Code.**

*(Reference all reports, recommendations, letters or resolutions presented to the City Council on mission-specific issues. If some of the elements of the mission statement were not acted on by the board in the past year, the report should explain why no action was taken.)*

During calendar year 2013 the AAAC reviewed and made recommendations on 54 action items: 32 items regarding aviation contracts, 6 items regarding capital improvements, and 16 other actions items including grant acceptance and annual operating budget. Attached is action summary of the 2012 AAAC action items.

- 2. Determine if the board's actions throughout the year comply with the mission statement.**

*(If any of the board's actions were outside the scope of the mission statement, the report should explain the non-compliance issues.)*

The AAAC actions were within the scope of the mission statement.

- 3. List the board's goals and objectives for the new calendar year.**

*(Make sure the goals and objectives fall within the mission statement of the board/commission.)*

The AAAC goals and objectives for 2014 will be to continue to monitor the progress of the four large capital improvement projects at the airport: the Consolidated Rental Car Facility, East Terminal Infill project, Taxiway A Completion, and Terminal/Apron Expansion. Continue to monitor progress towards the Citywide goal of zero waste, including for future tenant leases. Review the adjusted City Code related to helicopter operations for events that came out of the Helicopter Working Group in 2013.