



## **Commission on Immigrant Affairs**

**Monday, November 18, 2013, 6:30 PM**  
**Austin City Hall, Executive Session Room #1027**  
**301 West Second Street, Austin, Texas**  
*Approved Regular Meeting Minutes*

*The Commission on Immigrant Affairs convened in a regular meeting on Monday, November 18<sup>th</sup>, 2013, at City Hall, 301 West 2nd Street, Executive Session, Room #1027, Austin, Texas.*

<i>Members Present</i>	<i>Members Absent</i>
<i>Peter Shen, Chair</i>	<i>Pranav Parekh</i>
<i>Angela-JoTouza-Medina, Vice Chair</i>	<i>James Kuhr</i>
<i>Julius Okelo</i>	
<i>Sandra Molinari</i>	

*Liaison: Connie H. Gonzales*

- 1. CALL TO ORDER** – *Chairman Peter Shen called meeting to order at 6:30pm*
- 2. CITIZEN COMMUNICATION:**
  - English @ Work (written report forthcoming)*
- 3. REVIEW AND APPROVAL OF MINUTES:** *Tabled for the December 8<sup>th</sup> meeting.*
- 4. NEW BUSINESS: DISCUSSION AND POSSIBLE ACTION:**
  - A. Welcome/Introductions**
    - New board member Sandra Molinari*
  - B. List-serve/newsletter for the Commission:**
    - It was discussed and agreed upon to build a list-serve of all community partners for public communication about the commission and special announcements.*
    - It was discussed and agreed upon to create a newsletter to be sent out to the public on a quarterly basis. We will include information about any recommendations submitted by CIA.*
  - C. Recommendation replicating immigrant-related input provided for Travis County's new funding input process recommending that funding be considered to enhance**

services to make them more accessible to immigrants through cultural competency, language availability, etc. by making sure there is a structure within the city for this. *This is included in the Recommendation #20131014-005C submitted in October, 2013.*

**D. Plan Commission member meetings with County Commissioners. *Tabled***

**5. OLD BUSINESS: DISCUSSION AND POSSIBLE ACTION:**

**A. Recommendation on Austin Welcoming City Initiative and stakeholder involvement.**

- *Discussions were held and Commissioner Ángela-Jo Touza-Medina will be submitting a recommendation for approval at the December meeting.*
- *Ask for support from Ben Ramirez*

**B. Immigrant Affairs Conference - Confirm allocation of funding for conference.**

**Devise plan to convene conference steering committee and set preliminary planning schedule. *Tabled***

**6. ANNOUNCEMENTS: None**

**7. FUTURE AGENDA ITEM:**

- *Draft letter to city council members requesting support*
- *Plan meeting with city council members*

**7. ADJOURNMENT:**

- *The meeting was adjourned at 7:30pm by Chairman Peter Shen.*

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