



**HIV PLANNING COUNCIL
BUSINESS MEETING
Meeting Date: September 24, 2013**

MEETING MINUTES

Meeting Location: 1520 Rutherford, Austin TX

Meeting Called to order at: 6:03 p.m.

Planning Council Members in attendance: *Leah Graham, Christopher Shaw, Paul Hassell, Justin Irving, Dr. Victor Martinez, Jerry Juarez, Winifred Muhammad, Jessica Pierce, Amelia Reinwald, Seth Shulman, Justin Smith*

City of Austin Staff Members in attendance: Kimberly Williams, Brenda Mendiola and Gregory Bolds

Number of Community Members in attendance: 7

Community Members who signed in to speak: Linda Blakeslee, Stephanie Eaton, Paul Scott

Community Announcements:

Linda Blakeslee, COA HIV Prevention Program Manager expressed concern about the reallocation of funds for medical case management for FY13 and the proposed allocation for FY14. Ms. Blakeslee indicated that due to the sequester the level of billing may have left a false impression regarding need for this service. The HIV Prevention Unit is seeing more clients and a high rate of HIV positives. Paul Scott, Executive Director ASA explained the comparable situation for ASA, including the wait list for service and staff vacancy necessitated by uncertainty.

Review and Approval of Minutes:

Business meeting 8-27-2013 and Special Called meeting 09-03-2013: Minutes for both meetings were reviewed and approved with no corrections.

Chair "Share":

Dr. Victor Martinez reviewed the Membership report.

Ryan White Part A Administrative Agent Report:

Greg Bolds presented the August 2013 Administrative Agent report. Mr. Bolds discussed the status of the 2014 Grant Application and the effort underway to complete the application for submission to HRSA.

Part B Report

Jessica Pierce provided a report of Part B allocations and reallocations. Ms. Pierce presented the forms used by Part B for reallocation and described the process.

PLANNING COUNCIL BUSINESS:

Allocations Presentation

Dr. Martinez reviewed a PowerPoint presentation detailing Allocations Committee recommendations FY 14 Allocations and FY13 Reallocation. Extensive discussion ensued regarding the funding for medical case management and the impacts of proposed reductions. Members discussed the status of the medical case management pilot and the need for a report detailing the results of the pilot. Members also discussed the perceived discrepancy between individual service providers who expressed concern over reductions in medical case management and the fact that the overall service category is underspent. It was noted that the Planning Council allocates funds at the service category level and that the distribution of funds across individual service provider contracts is the responsibility of the Administrative Agent.

Dr. Martinez called for a vote on the motions from the Allocations Committee for FY 13 re-allocations:

- Motion to increase Substance Abuse Residential by \$32,000 for FY13. Vote 8 in favor, 3 abstained. Motion carried.
- Motion to decrease Medical Case Management by \$12,000 for FY13. Vote 6 in favor, 1 opposed, 3 abstained. Motion carried.
- Motion to decrease Non-medical Case Management by \$32,000 for FY13. Vote 6 in favor, 2 opposed, 3 abstained. Motion carried.

Doctor Martinez called for a vote on the motions from Allocations Committee for FY14 Part A allocations:

- Motion to allocate \$200,301 to Medical Case Management for FY14. Vote 8 in favor, none opposed, 3 abstained. Motion carried.
- Motion to allocate \$188,985 to Non-Medical Case Management for FY14. Vote 8 in favor, none opposed, 3 abstained. Motion carried.
- Motion to allocate \$76,231 to Non-Medical Case Management Tier 2 for FY14. Vote 8 in favor, none opposed, 3 abstained. Motion carried.
- Motion to allocate \$103,118 to Substance Abuse Residential for FY14. Vote 9 in favor, none opposed, 2 abstained. Motion carried.
- Motion to allocate \$1,038,678 to Outpatient Ambulatory Medical Care for FY14. Vote 11 in favor, none opposed. Motion carried.
- Motion to allocate \$25,000 to Medical Transportation Service for FY14. Vote 11 in favor, none opposed. Motion carried.
- Motion to allocate \$337,575 to AIDS Pharmaceutical Assistance Local for FY14. Vote 11 in favor, none opposed. Motion carried.

- Motion to allocate \$174,875 to Health Insurance Premium Assistance for FY14. Vote 11 in favor, none opposed. Motion carried.
- Motion to allocate \$202,185 to Mental Health Services for FY14. Vote 10 in favor, none opposed, 1 abstained. Motion carried.
- Motion to allocate \$117,546 to Substance Abuse Services - Outpatient for FY14. Vote 10 in favor, none opposed, 1 abstained. Motion carried.
- Motion to allocate \$426,378 to Oral Health Care for FY14. Vote 10 in favor, none opposed, 1 abstained. Motion carried.
- Motion to allocate \$16,521 to Psychosocial Support Services for FY14. Vote 10 in favor, none opposed, 1 abstained. Motion carried.
- Motion to allocate \$60,374 to Outreach Services for FY14. Vote 11 in favor, none opposed. Motion carried.
- Motion to allocate \$61,500 to Food Bank for FY14. Vote 11 in favor, none opposed. Motion carried.
- Motion to allocate \$1 to ADAP for FY14. Vote 11 in favor, none opposed. Motion carried.
- Motion to allocate \$100,354 to Hospice Service for FY14. Vote 10 in favor, 1 opposed. Motion carried.
- Motion to allocate \$70,208 to Medical Nutrition Therapy for FY14. Vote 10 in favor, 1 opposed. Motion carried.

Doctor Martinez called for a vote on the motions from Allocations Committee for FY14 MAI allocations:

- Motion to allocate \$62,339 to MAI Non-Medical Case Management for FY14. Vote 7 in favor, 0 opposed. Motion carried.
- Motion to allocate \$60,328 to MAI Medical Case Management for FY14. Vote 7 in favor, 0 opposed. Motion carried.
- Motion to allocate \$66,107 to MAI Tier 2 Non-Medical Case Management for FY14. Vote 7 in favor, 0 opposed. Motion carried.
- Motion to allocate \$32,472 to MAI Outreach for FY14. Vote 9 in favor, 0 opposed. Motion carried.

Increase Decrease Plan

Dr. Martinez presented the recommendation motion from the Allocations Committee for the FY14 Increase/Decrease Plan. Dr. Martinez explained the basis for the addition of a 3% threshold for re-review.

Doctor Martinez called for a vote on the motion to approve the Increase/Decrease Plan. Vote 10 in favor, none opposed. Motion carried.

Sub Committee Report

Comprehensive Planning/Needs Assessment – Justin Irving presented the revised Needs Assessment Survey. Discussion ensued regarding the questions.

Justin Irving made a motion to change all questions reading “in the last year” to “in the last 12 months”. Motion seconded by Leah Graham. Vote: 9 in favor, none opposed. Motion carried.

Justin Irving made a motion to move the two first two selections under question #30 (Substance Abuse) to the end of the question. Motion seconded by Leah Graham. Vote: 9 in favor, none opposed. Motion carried.

Justin Irving made a motion to amend the first question under Case Management to read “Help to get to an appointment”. Motion seconded. Vote 9 in favor, none opposed. Motion carried.

Justin Smith made a motion to add an additional question to case management which reads “Has a case manager attended a medical appointment with you”. Motion seconded by Victor Martinez. Vote 9 in favor, none opposed. Motion carried.

Justin Irving made a motion to correct the first option under question #41 to read “Yes, I received all the case management I needed”. Motion seconded by Paul Hassel. Vote: 9 in favor, none opposed. Motion carried.

Dr. Martinez called for a vote on the motion from the Needs Assessment/Comprehensive Plan committee to approve the Needs Assessment Survey as amended. Vote 9 in favor, none opposed. Motion carried.

Hearing no objection the meeting was adjourned at 8:27 p.m.