



EXECUTIVE COMMITTEE MEETING
Minutes from the March 4, 2014 Executive Meeting

MINUTES

Meeting Location: 7201 Levander Loop, Bldg. H, Austin TX

Meeting Called to order at: _____

Committee Members in attendance: Dr. Victor Martinez, Paul Hassell, Justin Smith

City of Austin Staff in attendance: Kimberly Williams

Approve Minutes

- Minutes from the February 4, 2014 Executive Meeting were reviewed and approved with the noted corrections:
 - Under MOU Section, remove sentence labeled "i." Retain sentence, "Committee decided to replace the word will in the first sentence."
 - Under Planning Council Activity Calendar, delete word "annual;" Second bullet from last, revise words, "take our"[reallocation in January . . . }
 - Under Sub-Committee reports, Comprehensive Planning/Needs Assessment Committee: Delete "No report for January." Replace with, "Discussed status of gift cards."
- The Executive Committee interviewed new applicant L.C. Smith. Motion was made to accept L.C. Smith for full planning council membership. Paul Hassell seconded the motion.
Voting Results: 3-favor; 0-Opposed; Motion passed.

Chair Report

- Dr. Victor Martinez reviewed the Membership report. Staff shared with the committee the Administrative Agent's comment about a consultant assisting with MOU process.

Sub-Committee reports

Comprehensive Planning/Needs Assessment

- No Report.

Allocations

- Dr. Victor Martinez stated the re-allocations policy needs to be clarified with the Administrative Agent (AA). He further stated the Planning Council must be made aware when a re-allocations has been completed by the AA.

Staff Report

Kimberly Williams reported on status of the HIV/AIDS and Aging Symposium and the newly posted administrative assistant position.

- Hearing no objection the meeting was adjourned at 7:42 p.m.