



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, April 15, 2014**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, April 15, 2014
One Texas Center, 505 Barton Springs Road, Public Works Director's Conference Room, 13th Floor.**

Current Members

 P Martin A. Prisant – Chair
 P Suzanne Litz
 P Jason Cato
 A Howard Lazarus – Ex-Officio Member

 P Calvin Williams – Vice Chair
 A Robert Drake
 A Carson Fisk
 A Thomas Dodd

City Staff in Attendance:

Robert Hinojosa, Assistant Director – Public Works
Rolando Fernandez, Assistant Director – Contract Management Department
Cynthia Gonzales, Division Manager – Contract Management Department
Patricia Wadsack, Division Manager – Public Works
Mark Yankosky, Safety Coordinator – Public Works
Donald Birkner, Assistant Director – Code Compliance
Todd Wilcox, Division Manager – Code Compliance
Barbara Kuhn, Division Manager – Contract Management Department
Cynthia Jordan, Project Manager – Public Works
Rick Wilson, Program Consultant – Contract Management Department
Lucy Bonee, Executive Assistant – Public Works Department
Jennifer Pierce, Administrative Specialist – Public Works Department

Chair Prisant called the meeting to order at 10:01 a.m.

1. CITIZEN COMMUNICATION: GENERAL – none

2. APPROVAL OF MINUTES

Minutes from the meeting of 3/18/2014 were approved on a 4-0 vote.

3. DIRECTOR'S REPORT

Cynthia Jordan, Project Manager, PWD made a presentation on the Central Public Library. The Committee was very pleased with the presentation and requested an electronic copy of the presentation.

4. NEW BUSINESS

- a. *Construction Inspection Safety Personnel Intro* – Patricia Wadsack, Division Manager, PWD introduced her newest member, Mark Yankosky, Safety Coordinator to the committee. The committee and the PWD staff engaged in a discussion regarding OSHA 10 and OSHA 30; Member Cato also inquired about a written compliance policy. Chair Prisant requested that Ms. Wadsack send any additional information to Member Cato.
- b. *Updates from Code Compliance* – Todd Wilcox, Division Manager, Code Compliance gave an update on the daily tasks for the new enforcement officer. Mr. Wilcox also reported that in addition to hiring a new enforcement officer, staff is educating contractors, working with the Workers Defense Group to give monthly presentations, conducting site visits, issuing written warnings, speaking directly to the employees and sending out an unmarked vehicle to the sites. He also reported that they have created a folder for code education using the AMANDA system to track the site visits conducted by the new enforcement officer; Code will now have the ability to generate reports. The committee expressed their continued commitment to work with Code Compliance and requested an update from Code in the near future. Mr. Wilcox informed the Committee that he would report back to them next quarter.
- c. *Prevailing Wage Violators Quarterly Update* – Cynthia Gonzales, Division Manager, CMD gave a thorough presentation to the Committee. The presentation included an overview of the division, process updates, accomplishments and an update on the contract performance evaluation.

5. OLD BUSINESS

6. FUTURE AGENDA ITEMS

7. NEXT MEETING (May 20, 2014)

8. ADJOURN

Meeting was motioned to adjourn at 11:33 a.m. by Chair Prisant and seconded by Member Litz.