

Commodity Code Cross-Walk Update

MBE/WBE Advisory Committee

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Cross-Walk = Translation Between Commodity Codes



Key Project Objectives

- Expand City contracting opportunities for Minority- and Woman-Owned Businesses by improving the construction solicitation documents and the M/WBE Certified vendor base.
- Improve consistency in construction project solicitation by developing system for more accurate estimating, goal setting and Certified Participation.

Project Activities

- Inquiry search identified contracts with Certified subs
- Cross checked those items with most often used codes
- Identified 1,128 NIGP codes to cross-walk
- **Results: Separate codes into 3 groups:**
 1. NIGP codes applicable to construction with related CSI code
 2. NIGP codes not applicable to construction or no related CSI code.
 3. Codes not registered with NIGP

1. NIGP Codes with Applicable CSI Code

- Use 5 digit NIGP Codes
 - Vendors currently registered under 7 digit code will be rolled up to 5 digit code
- Use first 3 to 4 digits of CSI Codes
 - 08 50 00 - Windows vs. 08 51 13 - Aluminum Windows
 - Window vendor would not need to register for large number of codes
- Project Managers currently reviewing code list

08 50 00	Windows
08 51 00	Metal Windows
08 51 13	Aluminum Windows
08 51 16	Bronze Windows
08 51 19	Stainless-Steel Windows
08 51 23	Steel Windows
08 51 66	Metal Window Screens
08 51 69	Metal Storm Windows
08 52 00	Wood Windows
08 52 13	Metal-Clad Wood Windows
08 52 16	Plastic-Clad Wood Windows
08 52 66	Wood Window Screens
08 52 69	Wood Storm Windows
08 53 00	Plastic Windows
08 53 13	Vinyl Windows
08 53 66	Vinyl Window Screens
08 53 69	Vinyl Storm Windows
08 54 00	Composite Windows
08 54 13	Fiberglass Windows
08 54 66	Fiberglass Window Screens
08 54 69	Fiberglass Storm Windows

2. NIGP Codes with no Related CSI Code

- NIGP Codes not related to construction
 - Examples: Name tags, uniforms, wastebaskets
- NIGP Codes that do not have related CSI Code
 - Examples: Hammers, drills, levels
- Project Managers currently reviewing code list

3. Codes Not Registered with NIGP

- Codes that were created by City but are not actual NIGP codes
- SMBR is currently reviewing this code list
- Review if vendors are registered under these codes

Moving Forward

- Complete cleanup of non-codes
- Finish cross-walk review with Project Managers
- Give final cross-walk to eCapris for pilot implementation
- Seek input from stakeholder groups

NEXT STEPS