



**Construction Advisory Committee
MINUTES**

**REGULAR MEETING
Tuesday, May 20, 2014**

**The Construction Advisory Committee convened in a regular meeting on Tuesday, May 20, 2014
One Texas Center, 505 Barton Springs Road, Public Works Director's Conference Room, 13th Floor.**

Current Members

 P Martin A. Prisant – Chair
 P Suzanne Litz
 P Jason Cato
 A Howard Lazarus – Ex-Officio Member

 P Calvin Williams – Vice Chair
 A Robert Drake
 P Carson Fisk
 P Thomas Dodd

City Staff in Attendance:

Rolando Fernandez, Assistant Director – Contract Management Department
Rodney Gonzales, Assistant Director – Economic Development Department
David Colligan, Manager – Economic Development Department
Cynthia Gonzales, Division Manager – Contract Management Department
Felecia Shaw, Business Process Consultant, - Contract Management Department
Celia Campos, Administrative Specialist – Contract Management Department
Elizabeth Godfrey, Department Executive Assistant – Contract Management Department

Chair Prisant called the meeting to order at 10:03 a.m.

1. CITIZEN COMMUNICATION: GENERAL – none

2. APPROVAL OF MINUTES

Minutes from the meeting of 4/15/2014 were approved on a 6-0 vote.

3. DIRECTOR'S REPORT

Howard Lazarus, Director was not in attendance; therefore the Committee will receive the Director's report in July.

4. NEW BUSINESS

- a. *Economic Development Department (EDD) Update – David Colligan, Manager, EDD gave a presentation to the committee that outlined the department as a whole. As a follow-up the committee requested information regarding the affordable units in the Mueller subdivision; a report on their twelve current Chapter 380 agreements; a presentation on workforce development resources and services; a copy of the annual report from Capital IDEA, and an electronic copy of the presentation.*
- b. *Update 2014 Work Plan – The Committee reviewed and updated the existing work plan. Rolando Fernandez, Assistant Director, CMD and Felecia Shaw, Business Process Consultant, CMD recorded the updates and will forward them to the staff liaison, Jennifer Pierce.*
- c. *Regular Scheduled June Meeting – the Committee voted to cancel June's meeting due to a lack of quorum.*

OLD BUSINESS

B/C Mergers - Chair Prisant requested additional information regarding the transitioning/merging of Boards and Commissions. Rolando Fernandez, CMD informed the Committee that he would relay this request to the staff liaison for follow-up.

5. FUTURE AGENDA ITEMS

6. NEXT MEETING (July 20, 2014)

7. ADJOURN

Meeting was motioned to adjourn at 11:30 a.m. by Chair Prisant.