



TO: Board and Commission Member

FROM: Jannette Goodall, City Clerk

RE: Transition Plan for B&C

DATE: June 20, 2014

As you may be aware, the Board and Commission Transition Taskforce has submitted its final recommendations to City Council on a plan to transition the Boards and Commissions into the new 10-1 City Council structure. On August 7, Council will be voting on the transition plan submitted by the Taskforce. As part of the transition plan for City Council, the term of the current Council Members was extended from June 15 to December 15. This extension was required as the City moved from a May general election cycle to a November election cycle.

City Code, Chapter 2-1-22 states that the tenure of a board member runs concurrently with the tenure of the city council member who appoints the member. Therefore, the tenure of all existing board and commission members is extended to December 15. In addition, the Taskforce recommended that all existing B&C Members continue to serve until June 30, 2015 or until the newly elected Council finalizes appointments for each B&C and establishes a new effective date for the board or commission. The extension to June 30 is to provide the new Council Members time to approve all of the new nominations, allow the newly appointed B&C Members time to complete the required training and to ensure all B&C are able to continue to function during the transition period. A copy of the transition plan is available at <http://www.austintexas.gov/edims/document.cfm?id=209716>.

**Please confirm your availability to continue serving until June 30, 2015 by returning this memo indicating your commitment to continue serving to Deena Estrada at [Deena.estrada@austintexas.gov](mailto:Deena.estrada@austintexas.gov) or Office of the City Clerk, PO Box 1088, Austin, TX 78767 by August 22, 2014.**

Thank you for your service and we look forward to continuing to work with each of you during this transition period. Each B&C has received a survey by email to provide each member an opportunity to provide additional feedback or comments on the Board and Commission Transition Taskforce Report.

I am confirming my commitment to continuing to serve on my Board or Commission until June 30, 2015 or until Council adopts an earlier date.	
Yes	No
Name:	
B&C:	
Signature:	
Date:	